

# THE 145<sup>th</sup> SYNOD OF THE DIOCESE OF NIAGARA

## CONVENING CIRCULAR



*to be held on*

***Friday, November 8 & Saturday November 9, 2019***

*Registration Begins at 8:00 am*

*Synod Proper Session Begins at 9:00am on*

*at the*

***The Lincoln Alexander Centre***

***160 King Street East, Hamilton***

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## GREETINGS FROM THE SECRETARY OF SYNOD

Dear friends,

I am looking forward to welcoming you to the 145th synod of our diocese which will be held on Friday, November 8 and Saturday, November 9! Our annual synod is a time to gather as a diocesan family for the building up of our Church through the discernment we will undertake, the decisions we will make, the sharing we will do, the relationships we will strengthen, and the prayers we will offer to God.

This year's synod theme is drawn from psalm 96, "Sing to the Lord a new song." Chosen by Bishop Susan Bell, it reflects a diocesan focus on renewal and our work towards a new mission action plan.

In addition to a charge by our own bishop, we are delighted to welcome the Right Reverend Bill Cliff, Bishop of Brandon, as our featured speaker. There will also be some canon changes to consider, ministry stories and highlights to share, a budget to approve, an important presentation by the Mission Action Plan leadership committee and enriching worship to nourish us and root us in the Gospel of Jesus. I'm so grateful to both the agenda committee and the worship planning group for their outstanding work!

On the first day of synod, registration will take place in the foyer of the Lincoln Alexander Center, beginning at 8:00 am. There you will be warmly welcomed and receive your nametag, voting card, and any other information required for your participation at synod. Lunch is included on both days. If you haven't already, please be sure to call Mary Anne Grant at 905-527-1316 extension 380 by Thursday October 24 with any dietary restrictions. Also, don't forget to bring a reusable water bottle.

The Lincoln Alexander Centre (located at 160 King Street East in Hamilton) is a new venue for our synod; at this site you will enjoy excellent sight lines, professional sound and audio, and cushioned chairs with fold-out writing tables. We will also have space for displays from our partners in ministry. All this, and we expect the per delegate cost of synod should be comparable, if not less, to previous two-day synods.

Lastly, thank you for serving as a member of synod! Whether this is your first or fifteenth synod, I hope you will find it to be a spiritually invigorating and rewarding experience! I am really looking forward to working with you and supporting this important governance function in the life of our diocese. Please don't hesitate to reach out to me ([bill.mous@niagaraanglican.ca](mailto:bill.mous@niagaraanglican.ca) or 905-527-1316 ext. 330) if I can be of assistance as you prepare for our synod.

Sincerely,



The Reverend Canon Bill Mous  
Secretary of Synod & Director of Administration



## AGENDA FOR THE 145th SYNOD OF THE DIOCESE OF NIAGARA

“Sing to the Lord a new song” ~ Psalm 96:1

<b>Saturday, November 9, 2019</b>		<b>The Lincoln Alexander Centre, Hamilton</b>
8:30	Registration <i>(for members not yet registered)</i>	
9:00	Call to Order Gathering Worship	
9:15	Synod Business <ul style="list-style-type: none"> <li>○ Appointments to Diocesan Court</li> <li>○ Election to Trinity College Corporation</li> <li>○ Affirm the Actions of Synod Council</li> <li>○ Synod Council Election</li> </ul>	Motion 11 Motion 12 Motion 13
9:25	Ministry Moment: Refugee Sponsorship	
9:30	Canonical Changes <ul style="list-style-type: none"> <li>○ New Canon on Diocesan Missions</li> </ul>	Motion 14
9:45	Audit Related Matters <ul style="list-style-type: none"> <li>○ 2018 Audited Statements</li> <li>○ Auditor's Report</li> <li>○ Appointment of Auditors for 2019</li> </ul>	Motion 15 Motion 16 Motion 17
10:00	One Thing Celebration	
10:15	Break	
10:35	2020 Budget Presentation & Consideration	Motion 18
11:05	Presentation by the Director of Stewardship & Development	
11:20	Indigenous Self-Determination & The Primate's Apology for Spiritual Harm	
12:00	Lunch with an engagement opportunity related to the Mission Action Plan	
1:30	Ministry Moment: Revive	
1:35	Comfy Couch Chat, with Bishop Bell & Bishop Cliff moderated by Michael Coren	
2:15	Inclusive Marriage in Niagara	Motion 19
2:55	Other Business	
3:00	The Bishop's Assent & Closing Remarks	
3:05	Closing Worship, with homily by Bishop Cliff	
3:30	The Bishop's Blessing & Adjournment	

## 2019 SYNOD RESOLUTIONS/NOTICES OF MOTION

**Notice has been received from members that they will move, or cause to be moved, the following resolutions:**

**1. Credentials Committee Report**

*MOTION: Mr. Greg Tweney / The Reverend Canon Bill Mous*

'that the report of the credentials committee be accepted.'

**2. Election of Synod Secretaries**

*MOTION: Mr. Greg Tweney / The Venerable Max Woolaver*

'that Ms. Carol Summers be elected as the honorary lay secretary of synod and the Reverend Pam Guyatt be elected as the honorary clerical secretary of synod for the 145<sup>th</sup> synod of the diocese.'

**3. Minutes of the 2nd Session Of The 144<sup>th</sup> Synod**

*MOTION: Ms. Carol Summers / The Reverend Mike Deed*

'that the minutes of the 2<sup>nd</sup> session of the 144<sup>th</sup> synod of the diocese, as found on pages **12-19** of this convening circular, be now approved.'

**4. Adoption of the Agenda**

*MOTION: The Reverend Leslie Gerlofs / Ms. Sarah Bird*

'that the agenda as presented by the synod agenda committee be adopted.'

**5. Reception of All Reports**

*MOTION: The Reverend Canon Bill Mous / Ms. Siobhan Bennett*

'that all reports found in the convening circular and obtained at registration be received.'

**6. Affirmation of the Diocesan Mission Action Plan**

*MOTION: Canon Christyn Perkins / The Reverend Ann Turner*

'WHEREAS Synod Council began 2019 affirming the emerging sense of mission and renewal across the diocese over the first eight months of Bishop Bell's episcopacy;

AND WHEREAS Synod Council in April 2019 affirmed the bishop's proposal to consult with the people of the Diocese of Niagara and articulate our shared discernment of God's mission for us over the next three to five years using the services of M&M International;

AND WHEREAS with support from M&M, we have completed a review of the diocese' history and direction; done an environmental scan, gathered stakeholder data from parishioners, clergy, dechurched and unchurched people; identified key areas of focus; and drafted vision and mission statements;

AND WHEREAS utilizing all of this information, the Mission Action Planning Leadership Committee has presented the early outline of the diocesan mission action plan to diocesan synod 2019.

BE IT RESOLVED THAT this synod:

- commends the clergy and parishioners of the diocese for their contributions to the Mission Action Plan (MAP) consultation
- receives with gratitude the work to date of the Mission Action Plan leadership committee
- affirms the missional direction, Called to Life, Compelled to Love, outlined in their presentation;
- encourages the MAP committee to continue their work on the Mission Action Plan; and
- directs the MAP committee to engage synod council on the approval of the completed mission action plan and new diocesan mission statement.'

**7. Repeal of the Regional Council Canon**

*MOTION: The Reverend Canon Bill Mous / The Venerable Michael Patterson*

'that canon 1.10, relating to regional councils, be repealed.'

**8. Amendments to the Canon Concerning a Solicitor for the Synod**

*MOTION: Mr. Greg Tweney / The Reverend Canon Bill Mous*

'that canon 2.5, concerning a solicitor for the Synod, be amended to read:

- a. There shall be a Solicitor for The Synod of the Diocese of Niagara, who shall be appointed by the Synod Council and hold office during its pleasure, to provide legal advice and services in support of the corporate activities and ministries of the Diocese.
- b. The Bishop, the Synod Council, or the Secretary of Synod may, in their discretion, retain other legal counsel licensed to practice law in Ontario for particular matters.

**9. Repeal of the Diocesan Loan Funds Canon**

*MOTION: Canon Jody Beck / Mr. Andrew Clinkard*

'that canon 2.8, relating to diocesan loan funds, be repealed.'

**10. Declaration of a Climate Emergency and Reduction of Single-Use Plastics**

*MOTION: The Reverend Leslie Gerlofs / Mrs. Sue Carson*

'WHEREAS Bishop Susan Bell, along with the Anglican Church of Canada, has identified the climate crisis and environmental degradation to all that God has created as the most pressing moral issue of our time;

AND WHEREAS Christians have a sacred duty to steward the Earth's resources responsibly, identified clearly in our Baptismal covenant and the 5th Mark of Mission of the Anglican Communion;

AND WHEREAS all parishes and members of the Diocese of Niagara have been urged to advocate for strong and resolute political action to address the climate crisis as laid out in the Bishop's recent statement coinciding with the worldwide climate strike, <https://niagaraanglican.ca/news/bishop-bells-responds-to-climate-action-week>;

BE IT RESOLVED that this Synod recognize there is a global climate emergency;

AND THAT this Synod declare a Climate Emergency, in solidarity with climate scientists and the global environmental movement calling for urgent action to significantly reduce our carbon emissions;

AND THAT this Synod urge the Bishop and diocesan leaders to advocate for sustainable environmentally-sound government policies to reduce greenhouse gas emissions and consumption levels;

AND THAT this Synod encourage parishes to commit to an intentional observance of the global and ecumenical Season of Creation, September 1st to October 4th;

AND THAT this Synod direct diocesan staff to phase-out the purchase and use of single-use plastics, including rigid foam, within the synod office and for diocesan services, meetings, and events by 2022.'

### **11. Trinity College Corporation**

*MOTION: The Venerable Dr. David Anderson/ Ms. Kathleen Randle*

'that the representatives from the Diocese of Niagara to the Corporation of Trinity College be The Reverend Garfield Wu (clergy), Ms. Mary Churchill (lay) and Ms. Gillian Doucet Campbell (lay); for a term of two years.'

*(Please note: the Reverend Aaron Orear and the Reverend Sue-Ann Ward (clergy) and Sister Heather Broadwell are continuing members of the Corporation of Trinity College.)'*

### **12. Synod Council Report**

*MOTION: The Reverend Canon Bill Mous/ Ms. Cathy Lynn Hanson*

'that the synod council report, having been fully considered, be now finally approved, and that all the decisions, agreements and documents entered into and signed on synod's behalf since the last session of synod, be hereby ratified and confirmed.'

### **13. Synod Council Election**

*MOTION: The Reverend Canon Bill Mous / Mr. Greg Tweney*

'that this synod elect the regional members of synod council for the 2020/2021 term and alternate regional members for the 2020 term, as nominated at the regional caucuses held during this synod.'

### **14. New Canon on Diocesan Missions**

*MOTION: The Reverend Canon Bill Mous / Canon Christyn Perkons*

'that this synod approve the addition of a new canon, to read as follows:

Canon 4.9 - Diocesan Missions

1. Where it appears that a particular geographical area or an area of special mission work or interest should be designated as a Diocesan Mission, as a result of:
  - (a) a request by a parish, an organization, or an unincorporated area of work or interest, either in the form of a resolution or a request in writing, or
  - (b) a recommendation by a Bishop's Commission, or

(c) a situation determined by the Synod or the Synod Council to require it,

the Bishop, with the approval of the Synod Council, may so designate.

2. Upon the designation of a Diocesan Mission, the Bishop shall appoint:
  - (a) a cleric or lay person to serve as missionary, who shall be licensed by the Bishop to oversee the Diocesan Mission; and
  - (b) a chair of the Board appointed under s. 3 of this Canon, who shall serve at the Bishop's pleasure.
3. Every Diocesan Mission shall be supported by an Advisory Board established to advise the missionary. The composition of the Board shall be determined by the Synod Council, which shall appoint a maximum of eight members, clergy and laity. In addition, the Bishop shall appoint an archdeacon to serve as a member of the Advisory Board. The Synod Council shall appoint signing officers for the Diocesan Mission which shall include the missionary. The Advisory Board shall provide a written report to the Synod Council on the activities of the Diocesan Mission at least once every two years.
4. The Advisory Board of any newly designated Diocesan Mission shall work with the Bishop and the missionary to develop an inaugural mission action plan, establishing a missional mandate, ministry goals and benchmarks, and a budget. This plan shall be presented to the Synod Council for review within six months of the designation as a Diocesan Mission. Upon approval of the Bishop, the plan shall be implemented by the missionary.
5. Every missionary, duly licensed, shall be a member of Synod, by virtue of Canon 1.1(1)(3). Diocesan Missions shall not be entitled to elect lay representatives to Synod.
6. Diocesan Missions are encouraged to make a voluntary financial contribution towards the Diocese but shall not be subject to diocesan assessments.
7. Where a Parish is disestablished, the Bishop may, with the approval of the Synod Council, designate the former parish's particular geographical area or area of special mission work or interest as a Diocesan Mission in accordance with the provisions of this Canon.
8. Where a Diocesan Mission desires to be established as a parish, the missionary, with the support of the Advisory Board, shall make a request to the Bishop to that effect, in accordance with the provisions of Canon 4.5(3), and propose a mission action plan and budget.
9. The designation of a Diocesan Mission may be revoked at any time by the Bishop. Upon revocation, the capital assets of the mission, of every nature or kind, shall be conveyed forthwith to and be in the control of the Synod as trustee.

10. In the event of any conflict between this and any other Canon, the provisions of this Canon shall apply.'

**15. 2018 Audited Financial Statements**

*MOTION: Canon Joanna Beck / Mr. Andrew Clinkard*

'that the audited financial statements for 2018 as found on pages **37-58**, be received.'

**16. Auditor's Report**

*MOTION: Mr. Andrew Clinkard / Ms. Brenda Lane*

'that the Auditor's Report, as found on pages **38-41** be received.'

**17. Appointment of Auditors**

*MOTION: Mr. Andrew Clinkard / Ms. Brenda Lane*

'that KPMG be appointed as auditors for the fiscal year 2019.'

**18. 2020 Budget**

*MOTION: Canon Pat Davis / Mr. Andrew Clinkard*

'that this synod approve the 2020 diocesan budget.'

**19. Inclusive Marriage in Niagara**

*MOTION: The Venerable Dr. David Anderson / Canon Christyn Perkons*

'that this synod:

- a. laud the faithful witness of LGBTQ2S Anglicans and allies from this diocese to the Anglican Communion and express steadfast solidarity with the local and global LGBTQ2S community;
- b. affirm the prophetic witness of Bishops Michael Bird and Susan Bell who have authorized in this diocese the solemnization of the marriage of all persons who are duly qualified by civil law to be married; and
- c. receive the five affirmations contained in the Council of General Synod document entitled A Word to the Church, namely:
  1. Indigenous Spiritual Self-determination
  2. Diverse Understandings of the Existing Canon
  3. Diverse Understandings and Teachings
  4. Our Commitment to Presume Good Faith
  5. Our Commitment to Stand Together.'

# ORGANIZATIONAL MATERIALS

## How to Format and Speak to a Resolution

### Resolution

Moved by:

Seconded by:

THAT \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ***Before you go to the microphone:***

1. Put your thoughts on paper and try to say something that hasn't already been said before or at least say it with a new twist.
2. Continue listening to the debate. If your point has already been made by someone before you, you can bow out of the line and return to your seat.

### ***When you go to the microphone:***

1. Wait to be acknowledged by the chair.
2. Say your name, parish, community.
3. State if you are in support or against this motion.
4. State your thoughts as clearly as possible supporting your argument with fact or thought.
5. Finish with a thank you and return to your seat.



## SYNOD MINUTES

### Minutes of the 2<sup>nd</sup> Session of the 144<sup>th</sup> Synod of the Diocese of Niagara

*See, I am doing a new thing, now it springs up, do you not perceive it? Isaiah 43*

Saturday, November 3, 2018, Christ's Church Cathedral, Hamilton

#### Call to Order

At 9:02am, the Right Reverend Susan Bell called synod to order and acknowledged the traditional Indigenous territory on which the synod was gathering. This was followed by our opening worship, which included the bishop's charge and the installation of Mr. Greg Tweney as the diocesan chancellor.

#### **Credentials Committee Report**

The chancellor advised synod that as of 8:55 am, 71/94 clergy representing 75% and 132/185 laity representing 71% were present while 87/90 parishes, or 98% were represented and quorum had been achieved.

**MOTION:** Mr. Greg Tweney/The Reverend Canon Marni Nancekivell  
'**THAT the report of the Credentials Committee be accepted.**'

**CARRIED**

#### Welcome of Guests and Privileges of the House

Bishop Susan Bell welcomed all new members of synod and recognized the following guests:

- Ms. Renée Wetselaar - Executive Director of St. Matthew's House
- The Reverend Judith Alltree – Executive Director of the Mission to Seafarers, Southern Ontario
- The Reverend Canon Judy Rois – Executive Director of the Anglican Foundation of Canada
- Dr. Scott Brubacher – Executive Administrator of the Anglican Foundation of Canada
- Ms. Sarah Bird - Diocesan Program Consultant, Children, Youth, Young Adult and Family Ministry

#### **Election of Synod Secretaries**

**MOTION:** Greg Tweney / The Reverend Canon Marni Nancekivell  
'**THAT Ms. Carol Summers be elected as the Honorary Lay Secretary of Synod and The Reverend Michael Deed be elected as the Honorary Clergy Secretary of Synod at this session of this Synod.**'

**CARRIED**

#### **Minutes of the 143rd Synod**

**MOTION:** Ms. Carol Summers/The Reverend Canon Marni Nancekivell  
'**THAT the minutes of 143rd Synod of the Diocese of Niagara, as found on pages 12-21 of the Convening Circular be now approved.**'

An amendment was noted by the Reverend Michelle Boomgaard (St. Christopher's, Burlington) regarding missing names of new clergy welcomed to synod at the last annual session. With the omission noted, the question was called.

**CARRIED**

### **Minutes Of The 1st Session Of The 144th Synod**

**MOTION:** Ms. Carol Summers/The Reverend Canon Marni Nancekivell  
**'THAT the minutes of the 1st session of the 144th Session of Synod, as found on pages 22-25 of this Convening Circular, be now approved.'**

**CARRIED**

### **Adoption of the Agenda**

**MOTION:** The Reverend Canon Marni Nancekivell/ The Reverend Canon Bill Mous  
**'THAT the agenda as presented by the Agenda Committee be adopted.'**  
*The Chancellor noted that amendments to the agenda had been circulated.*

**CARRIED**

### **Reception of All Reports**

**MOTION:** The Reverend Canon Marni Nancekivell/ Canon Terry Charters  
**'THAT all reports found in the Convening Circular and obtained at registration be received.'**

**CARRIED**

### **Appointments to Diocesan Court**

The Bishop informed members of synod that she was appointing the following people to the diocesan court: the Reverend Canon Stuart Pike, the Venerable Peter Scott, Ms. Susan Little, Ms. Rosemary Anstey, Mr. Andrew Clinkard, and the Reverend Canon Katherine Morgan.

### **Announcements**

The Secretary of Synod advised delegates of a number of housekeeping issues.

### **Trinity College Corporation**

**MOTION:** The Venerable Dr. David Anderson/ Ms. Susan Little  
**'THAT the following members be elected as representatives from the Diocese of Niagara to the Corporation of Trinity College for a term of two years: the Reverend Aaron Orear and the Reverend Sue-Ann Ward (clergy), and Sister Heather Broadwell (lay).'**

**CARRIED**

### **Synod Council Report**

**MOTION:** The Reverend Canon Marni Nancekivell/Mr. Greg Tweney  
**'THAT the Synod Council Report, having been fully considered, be now finally approved, and that all the decisions, agreements and documents entered into and signed on Synod's behalf since the last annual session of Synod, be hereby ratified and confirmed.'**

**CARRIED**

### **General Synod Nominations and Ballots**

The Chancellor gave an introduction to the purpose and structure of General Synod. The Chancellor advised that 4 members of each order were to be elected. Nominations had been included with the convening circular plus two were circulated at registration; the Venerable Val Kerr and Ms. Janice Whiteley. There were 9 candidates from the order of clergy and 8 from the order of laity.

The Secretary of Synod introduced the candidates and invited them to stand. Instructions regarding voting were given. The Chancellor then asked three times if there were any additional nominees from the floor; there were no additions from either order.

**MOTION:** Ms. Carol Summers/The Reverend Canon Marni Nancekivell  
**'THAT the nominations for the Order of Laity for General Synod be closed.'**

**CARRIED**

**MOTION:** The Reverend Mike Deed/ The Reverend Canon Marni Nancekivell  
**'THAT the nominations for the Order of Clergy for General Synod be closed.'**

**CARRIED**

BREAK

### Walking On Water (WOW) Grant Highlight: Chinese (Mandarin) Missioner, Oakville.

The Reverend Canon Dr. Darcy Lazerte, the Reverend Garfield Wu and the Reverend Jeff Ward gave a presentation about this new ministry in the diocese, funded in part by a WOW grant.

### Anglican Foundation of Canada Presentation

The Reverend Canon Dr. Judy Rois, Executive Director, presented an overview of the Anglican Foundation, highlighting its grant programs, which fund infrastructure, ministry and theological education. In the last twenty years, the Diocese of Niagara has received \$212,000 in grants and \$150,000 in loans from the Anglican Foundation.

Dean Peter Wall, the vice-chair of the board, stated that while there are 92 parishes in the diocese, only 5 parishes were active donors to the foundation. The Bishop encouraged all parishes to become members of the Foundation, as she was.

### Regional Caucuses:

The Reverend Canon Marni Nancekivell explained the role of synod council members before synod gathered in regional caucuses to nominate representatives to synod council for election by synod.

### **2017 Audited Financial Statements**

**MOTION:** Mr. Andrew Clinkard/Canon Joanna Beck  
**'THAT the audited financial statements for 2017 as found on pages 44-63, be received.'**

**CARRIED**

### Auditor's Report

**MOTION:** Mr. Andrew Clinkard /Canon Joanna Beck

**'THAT the Auditor's Report, as found on pages 45-46 be received.'**

**CARRIED**

The Bishop thanked our treasurer, Canon Jody Beck, for all her work in stewarding the finances of our diocese, and she also gave thanks for the ministry of our Financial Advisory Committee and our audit subcommittee.

### Appointment of Auditors

**MOTION:** Mr. Andrew Clinkard /Canon Joanna Beck

**'THAT KPMG be appointed as auditors for the fiscal year 2018.'**

**CARRIED**

### The Eucharist

Bishop Susan Bell led us in the celebration of the Eucharist, which was followed by lunch. During lunch, members had the opportunity to meet nominees for General Synod.

### Notice of Close of Ballots:

At 1.10pm the Chancellor gave a 5 minute notice of return to session and a notice that balloting would be closing at 1:15.

The Secretary of Synod reconvened the session, thanking diocesan staff and volunteers who had been involved in the organization of Synod.

A two-minute teaser video was shown to highlight an upcoming faith formation initiative, One Thing.

### The Primate's World Relief & Development Fund

Ms. Doris M'Timkuklu made a presentation about PWRDF's ministry which is celebrating its 60<sup>th</sup> anniversary with the launch of a new logo. 'I Care' postcards, in support of a campaign by PWRDF and the Canadian Foodgrains Bank calling on Canada to do more to end global hunger, were distributed and signed by members of synod. The post cards were collected and will be sent to the Prime Minister of Canada.

### Cathedral Place Revitalization Project Report

Canon Terry Charters updated synod on the project noting two significant challenges: the status of the cemetery and the purchase of the adjacent municipal parking lot. Canon Charters noted that discussions are underway with government officials on both matters to resolve these two matters, and that he would keep synod and synod council informed.

Members of synod asked the following questions:

- How much have we spent on this project? Reply from Canon Joanna Beck: just under \$100,000 which is accounted for by environmental and cemetery investigations and some original consultation fees with planners and designers.
- Does the project require planning amendment / zoning change? Reply from Canon Terry Charters: Yes, probably.

- o Do we know the scope and size on the project? Reply from Canon Terry Charters: initial concepts were created but we are not far enough along the process to have specifics.

#### Companion Diocese Relationship: Cuba

The Reverend Canon Stuart Pike gave a brief overview of 19 years of our diocesan partnership with the Diocese of Cuba. Our most recent 5-year partnership covenant concludes on the 15<sup>th</sup> of November 2018. Canon Pike led the synod in prayer for our companion diocese. Bishop Susan Bell concluded the presentation by informing delegates that with the Diocese of Cuba joining The Episcopal Church, she and Bishop Griselda Delgado del Carpio had come to a mutual agreement to enter into a time of discernment before deciding on a further renewal of the covenant.

#### General Synod Balloting Closed

The Secretary of Synod announced that the ballot boxes for General Synod had been closed.

#### Canterbury Hills Ministry Moment

Ms. Rosemary Anstey, Chair of the Board, reported on the work of Camp Canterbury Hills, noting that this year, registration for summer camp registration was full in February. To cope with the demand, a family camp and alumni camp session were added and a yurt had been purchased for additional spaces. Ms. Anstey noted that ministry at Canterbury Hills is thriving, with creative, faith-based programming, thanks to the Board and Mr. Lance Wright, the camp director. Archdeacon Max Woolaver added that he had led a service at the camp, and that kids are changed by their experiences at the camp.

A cheque in the amount of \$7200 from a bake sale fundraiser at St. John's Ancaster, matched by a parishioner, was presented to Ms. Anstey for Canterbury Hills.

#### Provincial Synod Delegation Report

Mr. Andrew Clinkard, Ms. Susan Little, the Reverend Canon Michael Mondloch, and Canon Pat Davis reported on their experience of Provincial Synod on behalf of all delegates that attended. Among the highlights, the delegation noted that the synod elected Algoma Bishop Anne Germond to serve as the metropolitan of the Ecclesiastical Province of Ontario.

Archbishop Germond was installed at a service at Christ Church Cathedral in Ottawa. Niagara's representatives on provincial synod council for the next triennium will be Canon Michael Mondloch, Mr. Andrew Clinkard and Bishop Susan Bell.

#### Marriage Canon Amendment Referral

Canon Christyn Perkons gave a detailed overview of Niagara discernment and decision-making process with regards to permitting same-sex marriages. She reported that dioceses and provinces are asked to consider the marriage canon amendment. Canon Perkons introduced a clip from the video we intend to submit as part of the process leading up to General Synod next year. Bishop Susan Bell reported that she had come from a House of Bishops Meeting in PEI, and there would be a special meeting of the

house in January 2019 devoted to the issue, and asked the synod's prayers as the Church charts a path forward.

BREAK

### Celebrating the Diocesan Vision

The Reverend Canon Terry DeForest led a tribute to the vision which has guided the diocese for the past decade. He asked delegates to write an answer to the question: How are we more passionately following Christ today because of our vision?

These responses were collected and received by the Bishop who offered a prayer of thanksgiving, noting that the vision will be carried forward as part of the Bishop's focus on renewal and mission. The Bishop thanked the Reverend Canon Terry DeForest for all his efforts to animate the diocese to more faithfully serve God's mission as our diocesan vision advocate.

### Called By Name Presentation

The Reverend Canon Martha Tatarinic and Ms. Cheryl Bergie gave a moving presentation on the 'Called By Name' ministry, an initiative to create a culture of leadership in Niagara by exploring vocations in lay and ordained roles for our younger generations.

### **2019 Budget**

A presentation of the proposed budget for 2019 was made by Canon Pat Davis. The proposed 2019 diocesan budget is nearly balanced, with revenues totalling \$3,253,500 and only a small deficit forecast on the order of \$9500.

**MOTION:** Mr. Andrew Clinkard / Canon Pat Davis  
**'THAT this Synod approve the 2019 proposed budget.'**

Members of synod asked the following questions:

- o Regarding Accounts Receivable statements (p.83)- what are we going to do with long-term receivables? Especially DMM and Payroll? Response from Canon Jody Beck: there is ongoing work to pay off parish debt. Previous 'historic debt plan' motion from synod allows parish debt to create payment plan.
- o Are there any parish closures built into the budget? Response from Canon Jody Beck: no purchase and sale agreements currently in hand; no closures anticipated in the budget.
- o Canon Dawn Davis: voiced concern over how the budget presentation characterized new hires and cautioned against ageist attitudes.

**CARRIED**

### **Election of Synod Council Members**

**MOTION:** The Reverend Canon Marni Nancekivell/Mr. Greg Tweney  
**'THAT this Synod elect the regional members of Synod Council and alternate regional members for the 2019-2020 term, as nominated at the regional caucuses held during this session of Synod.'**

**CARRIED**

<b>2019-2020 TERM</b>	
Ms. Siobhan Bennett	Brock
The Reverend Naomi Kabugi	Greater Wellington
Ms. Cathy-Lynn Hanson	Lincoln
<b>2019 ALTERNATES</b>	
Canon Pat Davis	Brock
The Rev. Ann Turner	Greater Wellington
Neil Bell	Hamilton-Haldimand
Janet Kaye	Lincoln
Valerie Tweney	Trafalgar

General Synod Election Results

The Bishop noted that we had a strong slate of candidates – both lay and ordained – and that she is grateful for the willingness of those who let their names stand for this important role.

The Secretary of Synod announced the results of the election for General Synod including alternates.

**Clergy Delegates:** The Venerable Valerie Kerr, The Reverend Canon Bill Mous, The Venerable Dr. David Anderson, and The Reverend Canon Martha Tatarnic; and Alternates: The Reverend Canon Katherine Morgan, The Reverend Canon Joseph Asselin, The Reverend Ann Turner (tie), The Very Reverend Peter Wall (tie) and The Reverend Naomi Kabugi.

**Lay Delegates:** Mr. Greg Tweney, Ms. Siobhan Bennett, Mr. Andrew Clinkard and Canon Pat Davis; and Alternates: Ms. Cheryl Bergie, Ms. Janice Whiteley, Ms. Leslie Kennedy, and Mr. Ian Rice.

The Bishop also noted that she had appointed Ms. Claire Christoff, who was nominated by members of our youth synod, to serve as the diocese's youth delegate to General Synod.

Other Business

**St. Simon's Oakville Sale of Land**

The Reverend Canon Darcey Lazerte gave a brief presentation to synod, highlighting the information contained in a backgrounder to synod about sale of this land the Region of Halton, noting that this was a time-sensitive matter, that the parish was in support of the sale, and that an expropriation notice would be issued if the synod failed to act.

**MOTION:** The Reverend Canon Dr. Darcey Lazerte/The Venerable Michael Patterson

**'THAT the Synod of the Diocese of Niagara approves the sale of .0089 acres of land to the Regional Municipality of Halton for the price of \$24,500 in two pieces on the north and south ends of the property located at 1450 Litchfield Road, Oakville.'**

*Canon Darcy Lazerte corrected the address in the motion to 1450 Litchfield Rd, Oakville.'*

**CARRIED**

**Thanks to Canon Marni Nancekivell**

The Venerable Valerie Kerr moved a motion of thanks for the Secretary of Synod at this, her last synod before retirement, and made a presentation of a diversity blanket in honour of her ministry.

**MOTION:** The Venerable Valerie Kerr / Mr. Greg Tweney  
'WHEREAS the witness of the Reverend Canon Marni Nancekivell has reflected Christ's solidarity with those who are marginalized, vulnerable and oppressed; Christ's care and compassion to those facing trial or tribulation; and Christ's concern for spiritual practices that are vibrant and life-giving;  
AND WHEREAS Canon Nancekivell has been ordained for more than thirty years, serving the Diocese of Niagara as a parish priest, interim pastor, diocesan director, and secretary of synod; during which she has been a gifted pastor to many, a trusted advisor to our bishops, a good steward of our property resources, and a steadfast advocate for a safer and more inclusive Church;  
AND WHEREAS Canon Nancekivell will retire as secretary of synod as of December 31, 2018, having served in this role since February 16, 2011;  
**BE IT RESOLVED THAT the Synod of the Diocese of Niagara offers its sincere thanks to the Reverend Canon Marni Nancekivell for her extraordinary service to the diocese and, in particular, for her faithful ministry as the secretary of this synod.'**

**CARRIED**

The Bishop presented the Reverend Canon Marni Nancekivell with flowers and offered her thanks for the Secretary of Synod's extraordinary ministry in the diocese.

**Bishop's Assent**

Bishop Susan Bell gave assent to all acts and resolutions of this session of the 144<sup>th</sup> Synod of the Diocese of Niagara.

The bishop reiterated her thanks to all volunteers and staff who organized this Synod, and to the newly installed Chancellor.

The bishop adjourned synod at 3:51 pm.

Respectfully submitted,

The Reverend Mike Deed  
Ms. Carol Summers  
Ms. Mary Anne Grant  
The Reverend Canon Marni Nancekivell  
The Reverend Canon Bill Mous

## BACKGROUND DOCUMENTS

### Information on Proposed Canon Changes

1) The Repeal of Canon 1.10 on Regional Councils

This motion will repeal the canon which enacts the regional council structure within our diocesan governance system and outlines its purposes and functions. In doing so, the motion will reflect our current practice and reality as, for a variety of reasons, none of the duly established regions have had a functioning council for some time now.

2) The Amendment of Canon 2.5 Concerning a Solicitor for the Synod

This motion will amend the text of the current canon in order to clarify that the solicitor serves the legal organization that is the Synod of the Diocese of Niagara, to clarify the role of the diocesan solicitor, and to reflect the current reality that the Diocese may occasionally need to retain legal counsel with expertise in particular matters. The amendment would also remove the residency restriction, allowing the flexibility to retain a solicitor outside the City of Hamilton, and it would remove the prohibition against serving on the Financial Advisory Committee.

3) The Repeal of Canon 2.8 on Diocesan Loan Funds

This motion will repeal the canon which consolidated a variety of funds into one common fund for the purpose of granting loans to a congregation for the erection, extension or alteration of any buildings belonging to such congregation. These funds have since been depleted and our current practice is to facilitate a loan for congregations, as appropriate, through our diocesan banking institution. Repealing this canon will have no substantive change in our current management practices and will reflect our current reality.

4) The Addition of a New Canon on Diocesan Missions

This new canon seeks to add an additional tool to our governance toolbox by offering encouragement and support for new ministries within our diocese, recognizing that not all missional ventures are best structured as parishes. "A particular geographical area or an area of special mission work or interest" may be duly designated as diocesan mission by the Bishop upon approval by synod council. A licensed missionary would oversee the mission, supported by an advisory board. The Bishop, at any time, may revoke mission status.

## Declaration of a Climate Emergency Motion

### Climate Emergency Declaration - Anglican Diocese of Montreal

"All around the world we are seeing governments and faith communities make climate emergency declarations. Thus far we have seen such declarations in 717 jurisdictions including local governments that cover hundreds of millions of citizens. The declaration of a climate emergency is meant to mobilize immediate action as it draws attention to the fact that we are not doing what we must to avert a climate catastrophe. Anglicans are part of the dozens of action groups that have helped to take this movement mainstream.

Climate declaration motions share a common focus on raising awareness about the urgent need for action and planning to achieve carbon-neutrality. This planning focuses on minimizing climate impacts and includes transitioning to renewable energy, enhanced efficiency, improving public transit and promoting local food production.

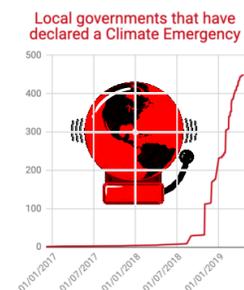
The declaration of a climate emergency draws attention to the fact that we are not doing what we must to avert a climate catastrophe. The declaration seeks to mobilize society and government to urgently act on the climate crisis. Although momentum has been growing for years, 2019 is the year that this movement came of age. This campaign is sweeping the globe with hundreds of cities having already declared climate emergencies and mounting pressure to make such declarations at the national level. The UK is the first nation to declare a climate emergency and grassroots pressure is building in Australia, Canada, and the United States. All around the world the notion is gaining traction. More than [517](#) councils that govern 46 million people in seven countries have made climate emergency declarations."

For more information: [Climate Emergency Declaration - Anglican Diocese of Montreal](#)

### Green Christian urges Churches to Declare Climate Emergency

The UK-based charity Green Christian is urging churches to join in a national declaration of Climate Emergency. The organization is among the growing number concerned at the growing risk of catastrophic breakdown in the global climate, within current lifetimes, and the failure of governments to protect life, particularly for young people, the world's poor and species at risk.

Over 400 local authorities worldwide have declared a Climate Emergency, pledging to take decisive action to reduce their own greenhouse gas emissions and engage citizens to do likewise. In the UK nearly 300 arts and cultural institutions and individuals have joined nearly 70 local authorities in doing so. For more information: <https://greenchristian.org.uk/churches-urged-to-declare-a-climate-emergency/>



## SINGLE USE PLASTICS

A) **Single-use plastics**, often also referred to as disposable plastics, are commonly used for **plastic** packaging and include items intended to be used only once before they are thrown away or recycled. These include, among other items, grocery bags, food packaging, drink bottles, straws.

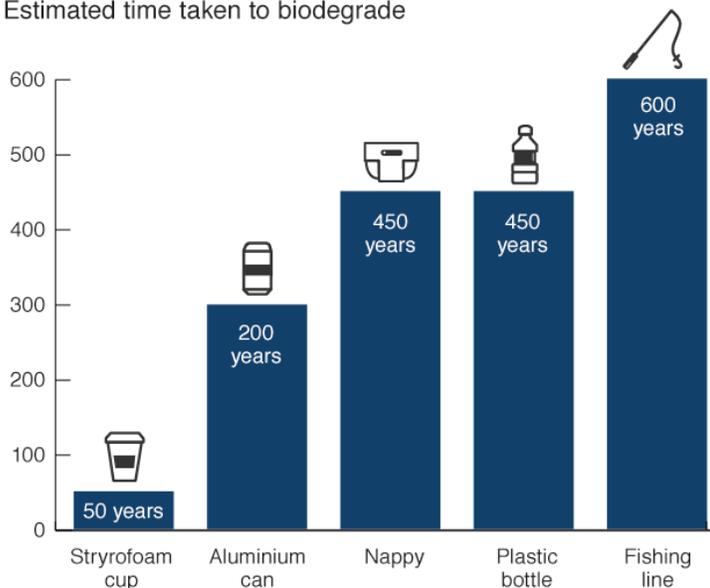
- Human beings purchase 1,000,000 plastic water bottles per minute.
- Canadians produce 3 million tonnes of plastic waste per year with only 10% of that amount recycled
- It takes nearly 29 million barrels of oil to produce the 50 billion water bottles that society goes through each and every year. In addition, it takes nearly 50 million additional barrels of oil to pump, process, transport, and refrigerate our bottled water every year.
- 2006 estimates show that it took nearly 3 litres of water to produce 1 litre of bottled water.
- The Canadian bottled water industry supplies approximately 50 litres per person per year or 1.6 billion litres annually. This means nearly 4.9 billions litres of water has been used to process fuel to create plastic, creating the bottle, filtering water, transporting, and refrigerating.

Source: Wellington Water Watchers: [WWW on single use plastic](#)

B) [Government of Canada taking action to reduce plastic pollution](#)

### C) **How long til they're gone?**

Estimated time taken to biodegrade



Exact time will vary by product type and environmental conditions

Source: NOAA / Woods Hole Sea Grant

BBC

## REPORTS OF THE BISHOP'S COMMITTEES

### The Bishop's Advisory Committee on Church Buildings

#### **Preamble**

The Bishop's Advisory Committee on Church Buildings (BACCB) is mandated to support parish leaders with the upkeep and renovation of existing buildings as well as to provide skilled guidance when any new build is contemplated.

In the past year, our mandate was reviewed and revised, to clarify our roles and responsibilities in light of the establishment of the Bishop's Advisory Committee on Property Renewal (BACPR).

All parish building projects with the Diocese of Niagara are governed by Canon 4.6 and its associated regulations. These require vestry endorsement by the parish, that competitive bids are secured, appropriate project management is undertaken and that all expenditures are transparently reported. Currently, any project that exceeds \$15,000 in value also requires Synod Council and episcopal approval.

To ensure compliance and access to professional advice and potential grant monies, parishes are encouraged to contact Secretary of Synod Bill Mous at their earliest opportunity, as soon as the project idea begins to be translated into a plan. In doing so, parishes will save time and money and avoid those problems that might imperil a project's success.

#### **2018/2019 Activities**

The Committee meets quarterly to review and discuss parish projects which are either being contemplated, are in progress, recently completed or are stalled for lack of funds. Each project has an assigned Committee member who is engaged with the Parish with the singular focus of making useful progress. Some projects are of an emergency nature, some involve new construction and some are about improvements to accessibility; but many are best described as capital maintenance matters.

In the last year Committee members have been involved in re-roofing of churches in Hamilton, St. Catharines, Burlington, Wainfleet, Oakville and Niagara Falls. We have attended at churches in Jordan, McNab and Flamborough to inspect and offer advice on the structural integrity of church basements and the management and control of water ingress. Some ambitious accessibility projects are being planned in Guelph, Waterdown, Milton, Rockwood and elsewhere, and members are offering support in each case. Likewise, washroom improvements are either part of the accessibility project or are stand-alone investments. There have been parking lot re-pavings, a window upgrading, interior improvements, exterior landscaping and sundry expenditures on kitchens and a cooler, a bell tower, a steeple, and a retaining wall.

More significantly, The Church of the Incarnation in Oakville has successfully completed a geothermal heating and cooling project, which will reduce that church's utility costs while demonstrating their commitment to the environment. Separately, there has been a major renovation at St. Matthew's House which included the installation of a new

elevator. Both projects benefited from the advice of BACCB member Steve Swing P.Eng., who gave generously of his after-work hours.

### **Intentions**

Since our last report to Synod, the promised review of the Canon 4.6 guidelines has been undertaken and new regulations will soon be enacted; the drafting of a new Fire Safety protocol has also been completed.

The intention of interdicting future problems associated with the responsibility for church-owned cemeteries, especially as the provincial government introduces new and more demanding regulations, is to be acted on by organizing a Cemetery Futures Study for the Diocese of Niagara. Some preliminary work has been done and we hope to report real progress by this time next year, in a way that is complementary to our new diocesan Mission Action Plan.

### **Final remarks**

While we accept that the "Do Nothing" option is a useful alternative in keeping a watchful eye on an advancing problem, it should always be kept hand-in-hand with fund raising and research into the optimum solutions. Deferred maintenance is not to be turning a blind eye, but is best used to prepare for the inevitable. The roof will leak, the paint will flake off and the window sills will rot; but if we are dutiful stewards we can be ready with an action plan to make it good again. If you need any help, it's only a phone call away.

Respectfully submitted,

Canon Ian Chadwick  
Chair, BACCB

## The Bishop's Decennial Inspection Committee

The BDIC mandate is to schedule, monitor and assist in the facilitation of the review and inspection of all Anglican Church properties within the Diocese on a rotating ten (10) year cycle. All building physical structures, building fabric, building systems, grounds and cemeteries (if applicable) are reviewed.

The Committee reviews and maintains a list of competent professional inspection firms that are deemed qualified to undertake the required inspection work. We also review all Inspection Reports and Documents to ensure they meet the requirements of our Terms of Reference. We are available to assist parishes (when requested) to develop their action plans for the completion of critical and longer terms items notes on the inspection report.

Committee members are equipped to perform reviews of existing vacant diocesan buildings related to structural and other building system conditions and provide advice on other building related items.

In 2019, six (6) Decennial Inspection came due. To date two (2) have been completed, two (2) are pending, one (1) has been postponed to 2020 and one (1) has been postponed to 2021. One (1) inspection from 2018 remains outstanding.

For 2020, six (6) inspections are due.

I would personally like to thank the following members of the committee for their ongoing efforts and service to this important Ministry in our Diocese:

The Reverend Canon Kathy Morgan  
The Reverend Canon Ian Chadwick  
Canon David Ricketts  
Canon Terry Charters  
Brian Culp  
Phil Hartog  
Christopher Walker

Respectfully submitted,

Steven Swing  
Chair, BDIC

## The Bishop's Advisory Committee on Property Renewal

This committee was established in January to advise the Bishop of Niagara on matters pertaining to strategic and missional renewal of designated properties. Designated properties are normally those associated with disestablished parishes, however, the committee may also be asked to oversee the renewal of properties associated with existing parishes, particularly in the case of a proposed new church building or major modification of an existing church building.

The committee is comprised of volunteers with specific expertise and knowledge in the areas of real estate, municipal planning, appraising, architecture, banking, project management, law and community engagement.

In the past year, the Bishop's Advisory Committee on Property Renewal has met 5 times to discuss:

- Possible disposition strategies
- Potential opportunities for re-use of empty buildings
- Revenue generating opportunities (where applicable)
- Sites that should be liquidated
- Sites that would be suitable for a new church plant

At present, there are 9 properties within the mandate of the committee. Several are in various stages of redevelopment. Also, we are working with a group of non-profit supportive housing providers to build an affordable housing complex on one of the sites. There are, however, a few locations that have limited opportunities and are proving to be a greater challenge for the committee to identify the best outcome.

In the coming year, we hope to grow and mesh as a committee, and establish best practices as we continue to explore options and make final recommendations on many of these real estate assets.

Respectfully submitted,

Canon Terry Charters  
Chair

# SYNOD COUNCIL

## 2019 Diocesan Synod Council Membership

### Regional Representatives

- Ms. Siobhan Bennett Brock
- The Reverend Terry Holub Brock
- Canon Pat Davis (alternate) Brock
- The Reverend Naomi Kabugi Greater Wellington
- Mr. Ian Rice Greater Wellington
- The Reverend Ann Turner (alternate) Greater Wellington
- The Reverend Michael Deed Hamilton-Haldimand
- Mr. Ian Pratt Hamilton-Haldimand
- Mr. Neil Bell (alternate) Hamilton-Haldimand
- Ms. Cathy Lynn Hanson Lincoln
- Mr. Byron Nicholson Lincoln
- Ms. Janet Kaye (alternate) Lincoln
- The Reverend Sue-Ann Ward Trafalgar
- Ms. Janice Whitely Trafalgar
- Ms. Valerie Tweney (alternate) Trafalgar

### Regional Archdeacons

- The Venerable Dr. John Course Brock
- The Venerable Peter Scott Greater Wellington
- The Venerable Dr. David Anderson Hamilton-Haldimand
- The Venerable Max Woolaver Lincoln
- The Venerable Michael Patterson Trafalgar

### Financial Advisory Committee

- Mr. Andrew Clinkard

### Canterbury Hills

- Ms. Rosemary Anstey (*through May 2019*)
- Ms. Susan Little (*effective June 1, 2019*)

### Episcopal Appointees

- Canon Terry Charters
- Ms. Susan Little (*through May 2019*)
- Ms. Claire Christoff

### Directors

- The Reverend Canon Terry DeForest, Director of Human Resources
- Canon Christyn Perkons, Director of Congregational Support and Development
- Ms. Gillian Doucet Campbell, Director of Stewardship and Development (*from March 2019*)

### Officers

- The Right Reverend Susan Bell, Diocesan Bishop
- Mr. Greg Tweney, Chancellor
- The Very Reverend Peter Wall, Dean of Niagara (*through September 2019*)
- Canon Joanna Beck, Treasurer & Director of Finance
- The Reverend Canon Bill Mous, Secretary of Synod & Director of Administration

## Report of the Diocesan Synod Council

This report summarizes the actions of synod council from December 2018 through October 2019. In accordance with Canon 1.9(9), nine meetings were duly convened with an average attendance of 81%.

### Election and Appointments

- Appointed the following as signing officers, effective January 1, 2019: the Right Reverend Susan Bell, diocesan bishop; the Reverend Canon William (Bill) Mous, secretary of synod; Canon Joanna Beck, treasurer and director of finance; Canon Alison D'Atri, assistant treasurer; the Very Reverend Peter Wall, dean; and the Reverend Canon Terry DeForest, director of human resources; and directed that the signature of one of the following must appear on all cheques: the treasurer or the assistant treasurer.
- Elected the following members to the audit committee, for a two-year term: Kelly Roloson, chair; Brenda Lane, Richard Turner, Noreen Felker, and the Reverend Canon Bill Mous.
- Approved the election of the following directors to serve on the board of 2498317 Ontario Inc, the corporation established to oversee diocesan development projects, for the calendar year 2019 or until their successors are duly elected: The Right Reverend Susan Bell, The Very Reverend Peter Wall, Canon Joanna Beck, The Reverend Canon William (Bill) Mous and Canon Terry Charters; and authorized the bishop and secretary of synod to sign the authorizing resolution for the synod.
- Appointed the following as directors of the Anglican Church Ministries Foundation, Niagara: Mr. Andrew Bucknall, Mr. Tony Denning, Ms. Noreen Felker, Mr. Ian Smith, Mr. James Sweetlove and Mr. Mark Volkov.
- Elected Mr. Jim Sweetlove as president of the Anglican Church Ministries Foundation, Niagara, for a one-year term; and Mr. Andrew Bucknall as vice-president of the Anglican Church Ministries Foundation, Niagara, for a one-year term.
- Appointed KPMG as the auditors of the Anglican Church Ministries Foundation, Niagara, for the fiscal year 2018.
- Elected the following members to serve as its coordinating team: the Reverend Mike Deed, Mr. Andrew Clinkard, Ms. Janice Whiteley, Ms. Cathy Hanson, and the Venerable Dr. David Anderson.
- Extended the appointment of the Reverend Canon Bill Mous as the diocesan administrator for St. Peter's, Hamilton for a term of one-year, effective March 9, 2019.
- Elected the following persons as members of the Human Resources for Ministry Committee for a two-year term: Ms. Sharon White, Ms. Cathy Hanson, and the Venerable Peter Scott.

## **Policy Matters**

- Considered changes to Canon 2.5; the repeal of Canons 1.10 and 2.8 and the creation of a new canon of diocesan missions.
- Approved a revised license agreement, as circulated, effective January 2019.
- Directed the Walking on Waters (WOW) Grants Committee be comprised of a representative from each region of the diocese, an archdeacon, and two diocesan directors, all appointed by the bishop with a balance of lay and ordained participants, to take effect beginning with 2020 application cycle.
- Affirmed the Bishop's proposal to consult with the people of the Diocese of Niagara and articulate our shared discernment of God's mission over the next three to five years using the services of M&M International with the goal of presenting a mission action plan at synod.
- Approved the revised terms of reference for the Human Resources for Ministry Committee.
- Approved the revised regulations pertaining to Canon 4.6, as amended, effective October 15, 2019, for all projects falling under the scope of the canon and directed the Secretary of Synod to work with the Financial Advisory Committee, the Bishop's Advisory Committee on Church Buildings, the Bishop's Advisory Committee on Property Renewal, and parishes to adapt the episcopal approval process for existing projects, in a manner generally consistent with the new regulations.
- Approved the revised Policy on the Proceeds of Sale of Disestablished Parishes.

## **Parish Matters**

- Affirmed the faithful witness to God's love expressed by the people of Holy Trinity, Hamilton for more than 140 years; acknowledging their voluntary disestablishment with gratitude their ministries and missional work; affirming the sacrificial giving and the deep bonds of fellowship that have been hallmarks of their community; lauding the parish's lay and ordained leaders as they have walked this difficult path of discernment; and celebrating the congregation's deep commitment to God's mission as they prepare to move to other parishes in Hamilton and minister in new ways.
- Authorized St. Mark's Niagara-on-the-Lake, to hold its annual vestry meeting on March 3, 2019.
- Approved the amended All Saints Lutheran Anglican Merger Agreement and authorized the secretary of synod to sign the agreement on behalf of the Synod of the Diocese of Niagara.
- Approved the amended constitution of All Saints Lutheran Anglican Church, Guelph and authorized the secretary of synod to sign the amended constitution on behalf of the Synod of the Diocese of Niagara.

## **Property Matters**

- Approved the \$90,000 washroom renovation project of St. George's, Guelph.
- Approved the roof replacement project of St. Columba's, St. Catharines.

- Approved the kitchen renovation project of Church of the Nativity, Hamilton.
- Approved the repaving of the parking lot of St. Mark's Orangeville.
- Consented to St. Paul's, Glanford entering into a five-year lease agreement with Signum Wireless Corporation to install small antennas on the west side of the parish's bell tower.
- Approved the window replacement project of St. Paul's, Fort Erie.
- Approved the walk-in cooler project of Canterbury Hills at an estimated cost of \$90,000.
- Approved the retaining wall project of St. John's, Ancaster.
- Approved the roof replacement project of St. Matthew's on-the-Plains, Burlington.
- Approved the Garden project of Church of the Nativity, Hamilton.
- Endorsed the intention of Church of the Ascension, Hamilton to replace its church roof.
- Approve the furnace replacement project of Grace Church, Milton.

### **Financial Matters**

- Approved up to \$75,000 from the internally restricted Walking on Water (WOW) fund be made available in 2019 for grants.
- Approved the submission of an Anglican Foundation grant application by Holy Trinity, Chippawa, in the amount of \$6,600, offering its support for the replacement of Holy Trinity's aging boiler.
- Approved the submission of an Anglican Foundation grant application by Church of the Nativity, Hamilton, in the amount of \$15,000, and expressed its strong support for Church of the Nativity's plans to build a garden space for use by the parish and wider community.
- Approved the 2018 audited consolidated financial statements of The Synod of the Diocese of Niagara and The Anglican Church Ministries Foundation, Niagara.
- Approved the submission of an Anglican Foundation grant application by St. Cuthbert's Oakville, in the amount of \$5986, and expressed its support for their Signs of New Discipleship project.
- Commended the 2020 diocesan budget for approval by synod.
- Approved the Minimum Stipend Scale for 2020.
- Directed that an increase of not less than 1.9% in 2020 (over 2019 figures) be applied to all housing allowances for clergy and licensed lay workers
- Recommended that salaries of all non-licensed lay employees and stipends of those clergy and licensed lay workers receiving a stipend above the minimum be increased by not less than 2.5% in 2020 (over 2019 figures).

Respectfully submitted,

The Reverend Canon Bill Mous, Secretary of Synod  
Mary Anne Grant O.N., Administrative Assistant

## REPORTS OF SYNOD COUNCIL COMMITTEES

### The Financial Advisory Committee

The Financial Advisory Committee's (FAC) purpose is primarily two fold; to provide advice and recommendations to the Bishop and Synod Council on the management and administration of funds and assets held by, or under the control of the Synod of Niagara, and on financial matters that are to be presented at Synod Council. To assist FAC, there are three standing committees which provide insight and expertise regarding investments; insurance and risk management; and the budget. FAC is comprised of both laity and clergy representing the various regions of the Diocese, along with the Diocesan Treasurer, Secretary of Synod, and Chair of the Budget Subcommittee (FBSC). Meetings are generally held on a monthly basis except for July and August.

During the FAC meetings, FAC reviews the financial statements provided by the Treasurer, and ensure that reasonable explanations are provided for variances to the budgeted amounts. Church loans, loans payable, and parish receivables for payroll and DMM are reviewed at each meeting. FBSC shares budget updates with FAC.

FAC members spend a considerable amount of time reviewing and reporting in accordance with Canon 4.6 on building and maintenance projects that exceed \$15,000. We currently have member representation on seventeen church build/renovation projects. FAC seeks to provide an unbiased, objective financial resource on the respective project committees to assist the churches in ensuring their project remains within the financial plan presented to and approved by Synod Council, and to guide discussion and planning for the parish's sustainability into the future. In 2019 we continued with the well received one-page reports initiated in 2018. The one-page reports completed by the respective FAC and Bishop's Advisory Committee on Church Buildings (BACCB) members, provides additional clarity to Synod Council members in advance of voting on church building projects at Synod Council. Having lived into Canon 4.6 for several years now it was thought the application of Canon 4.6 could be streamlined and FAC provided some input this year towards that objective. Revised procedures for Canon 4.6 will hopefully be in place by Synod in November.

With a view to 2020 and beyond, FAC launched a post-mortem review earlier this year of the parish consultation initiative FAC members had piloted in 2017/18 on a handful of churches that had showed the potential for improved finances, but were struggling to pay past debt. Pending the conclusion of the post mortem, FAC will be positioned (with episcopal approval) to conduct more parish consultations in 2020, in an effort to support parish sustainability, debt repayment, and contribute positively towards improved diocesan cash flow as together we seek to "Sing to the Lord a new song".

I wish to thank Bishop Susan for her ongoing support of the members of FAC, for the competence of the Finance Department under the leadership of Treasurer Jody Beck, and for the dedication and abilities of each FAC member.

Respectively submitted on behalf of the Finance Advisory Committee,

Andrew Clinkard  
Chair

## The Finance/Budget Subcommittee

In the early months of 2019, using the 2018 data, the process for developing the 2020 proposed budget began. The Diocesan staff and stakeholders were requested to submit "asks" in terms of what was needed to run their ministries/programs. The first draft of the proposed budget was presented to and received by Synod Council in June of 2019 and was developed based on the year to date March 2019 data and the 2018 year-end.

This first draft was a "best guess" and did not reflect an accurate assessment of the finished document but in fact represented a starting point with which to lay the ground work for developing the budget, setting the stage for Synod Council and presenting issues that remained to be addressed in the final draft.

Through the spring and summer months, Diocesan staff and the Bishop's office along with the Finance department worked to make the necessary adjustments in the hope that a balanced budget could be achieved. The challenge of increased costs and flat revenues was the focus for decision making. Several budget line items including Palermo, reclaimed &/or subsidized salaries, Diocesan held buildings, Cathedral Place, replacement of retiring staff, reallocation of current staff time and Parish Ministry Support Grants were reviewed by the Bishop for cost savings. The treasurer effectively used bequests, NCD funds, and funds available from disestablished parishes to cover the remaining shortfalls.

The final proposed budget for 2020 outlines a Net Deficit of \$10,860 excluding depreciation and recovery of long-term debt. A cash surplus is expected as a result of the repayment of prior year parish debts. Receipts are projected to be \$3,353,500 (\$3,150,000 from DMM). Sundry receipts have been increased slightly based on general stewardship activity predicted.

The budget was again presented to and received by Synod Council in October and subsequently received the Bishop's approval.

The proposed budget continues to be prepared using a narrative budget approach that is compatible with the line item budget. The categories include mission, mission support, congregational support and development, youth and children, education, outreach and social justice, and lastly Diocesan held properties. The Synod presentation will match this new format.

A special thank you goes to Bishop Susan for her valuable input, to the Diocesan Treasurer, Canon Jody Beck for her unwavering and thorough guidance, to the staff of the Finance Department and the DON staff for their amazing talents and dedication and to the FBSC members and FAC for their ongoing support.

Canon Patricia Davis  
Chair

## The Insurance/Risk Management Subcommittee

The Insurance Broker continues to be Jones Brown Inc. and the insurance carrier remains Ecclesiastical Insurance Office PLC.

### **Claims History**

The Loss Ratio (total claims divided by total premium) for the period was 29%. The average loss ratio for the last five years was 26%. The Diocese qualified for the Profit Sharing on the property portion of the premium. \$32,959 was returned to the Parishes who qualified for the rebate with a pro-rated share. Total premiums for the year, net of the Profit Sharing was \$927,766 including the broker fee.

### **Policy Changes**

Overall premium increase for the new year is 1.9%. Deductibles and coverage limits are unchanged. Cyber Insurance was added for a limit of \$2,000,000. Functional Replacement Cost continues to be available provided that calculations are in line with insurer's underwriting requirements, written confirmation is provided from the church and a signed statement is provided from the diocese.

The Subcommittee continues to work to ensure coverage meets the Diocese and parish needs and is cost effective.

Respectfully submitted,

Robert Taylor  
Chair

## The Audit Committee

The purpose of this committee is to review the annual audited consolidated financial statements of The Synod of the Diocese of Niagara and discuss concerns or irregularities (if any) with the auditors and management, and to recommend to management appropriate changes thereto.

These financial statements are the responsibility of management. However, should the audit committee make a recommendation to management which is not implemented, the Chair shall report same to the Bishop first, and subsequently may report same to Synod Council.

In the past year, the Audit Committee has undertaken the following responsibilities:

- We met on June 6 this year with the Treasurer, Joanna Beck, and the auditors (KPMG) to review the 2018 consolidated financial statements and the auditors' report;
- The committee reviewed the Audit Findings Report and had no questions or concerns;
- We approved the 2018 audited consolidated financial statements for presentation to the Bishop and Members of The Synod of the Diocese of Niagara;
- We recommended the appointment of KPMG as auditors for the following year.

We would like to commend the Treasurer and her staff for the significant amount of time and effort involved in preparing the statements and thank them for the assistance they provided to us during the audit.

One member reached his maximum term on the audit committee and stepped down at the end of the meeting. I would like to take this opportunity, on behalf of the committee, to thank Mike Mansfield for his many years of dedicated service. I would also like to welcome Tony Denning to the committee. He graciously offered to sit as an official member of the committee, and his offer was quickly accepted.

Respectfully submitted,

Kelly Roloson, BAdmin, CPA, CGA  
Chair

## The Investment Subcommittee

On behalf of Synod Council of the Diocese of Niagara, the Investment Sub-Committee monitors the investment funds of The Synod of the Diocese of Niagara and the Anglican Church Ministries Foundation (ACMF), Niagara Investment Fund. The Investment policy can be found on the Diocese website.

A system of participation units is employed (a system similar to individually purchasing units in a mutual fund). Monies that the Diocese or parishes invest are used to purchase participation units. Originally valued at \$10 per unit, participation units at August 2019 were worth \$29.69201. The Investment Funds totalled \$42,428,080 as of August 31, 2019. These funds are made up of funds deposited by the ACMF, the Synod, Parishes and other associated organizations. The Investment Funds are invested by Russell Investments, the Investment Manager since 2002.

Annual calendar year rates of return of the Diocese of Niagara Investment Fund were:

2004	7.962	2005	11.112	2006	12.094	2007	0.728
2008	-20.839	2009	17.993	2010	9.390	2011	-2.789
2012	7.880	2013	16.016	2014	8.998	2015	4.953
2016	7.511	2017	8.023	2018	-2.099		

The year to date return as at August 31, 2019 is 2.488% with a value of \$42,428,080.

The value of the investment portfolio at Dec 31, 2018 was \$39,342,564 and total investment loss for the year ending Dec 31, 2018 was \$832,979

The current breakdown of funds held is:

Canadian Equity	20%
Canadian Fixed Income Fund	35%
ESG Global Equity Fund	45%

Within these categories, the fund is invested in a diversified portfolio of fixed income and equity investments.

Current members of the Investment Sub-Committee are. Andrew Bucknall, Steve Fricker, Robert Radich, Mark Young, Brock Mason and Fred Roach. The Committee receives information and support from Ms. Joanna Beck, Diocesan Treasurer and Kim Waltmann, Administrator of Investments.

Kim Waltmann for  
Fred Roach,  
Chair (Resigned)

## The Human Resources for Ministry Committee

The Human Resources for Ministry Committee advises the Bishop and Synod Council with respect to policy and best practices pertaining to a wide range of human resources matters referred to them. In the past year (2018/19) the Committee, diocesan directors and staff in this area have accomplished the following:

- Our Housing Allowances Working Group, reported to Bishop Susan Bell and the Committee, on housing allowances policy and practices across the diocese. The Working Group had conducted an extensive survey of the value of house sales in communities across our diocese as a foundation for its recommendations for minimum targeted housing allowance levels for new appointments and assistant clergy. The result has been more equitable practices.
- Delivered human rights, workplace safety, accessibility and discrimination, and anti-harassment training modules to all diocesan staff and clergy holding a bishop's license or permission to minister in the diocese.
- Presented at two Clergy, Wardens and Treasurers workshops updating templates for offers of employment and employment guidelines.
- Acquired and tested software which will enable the creation of a database for clergy available for Sunday and vacation supply.
- Recommended to Synod Council:
  - An update of our Terms of Reference;
  - a mandatory cost of living increase to the minimum stipend scale and the implications of that increase for housing allowances; and,
  - annual cost of living and year of experience increases for:
    - those clergy and licensed lay-workers receiving compensation in excess of minimum stipends; and,
    - all (non-licensed) lay employees.
- Planned for the update of the employment manual for Cathedral Place staff.
- In light of the temporary secondment of the Director of Human Resources to interim, half-time leadership at Christ's Church Cathedral, as of October 1, 2019, significant changes were made to episcopal area staff job descriptions. A number of the Director's tasks and responsibilities have been either reduced or referred to others. Better use of staff time will help us to adapt to this change.
- Started recruiting new members for the Committee in light of the resignations of the Reverend Canon David Long and Ms. Maureen Robinson and the fact that many members are reaching their term limits,

We express our thanks to David and Maureen for their dedication to this work. As ever, the Committee is indebted to the ongoing support of the Reverend Canon Terry DeForest, Director of Human Resources, and to Ms. Mary Anne Grant, Administrative Assistant, who, in partnership with many other staff, attend to various human resources needs of our diocesan family.

Respectfully submitted,

Sharon L.C. White  
Chair

**FINANCIAL INFORMATION**  
**2018 Audited Financial Statements**

Consolidated Financial Statements of

**THE SYNOD OF THE  
DIOCESE OF NIAGARA**

Year ended December 31, 2018



KPMG LLP  
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Canada  
Telephone (905) 523-8200  
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## INDEPENDENT AUDITORS' REPORT

To the Bishop and the Members of The Synod of the Diocese of Niagara

### *Qualified Opinion*

We have audited the consolidated financial statements of The Synod of the Diocese of Niagara (the "Diocese"), which comprise:

- the consolidated statement of financial position as at end of December 31, 2018
- the consolidated statement of operations for the year then ended
- the consolidated statement of changes net assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described in the "*Basis for Qualified Opinion*" section of our auditors' report the accompanying financial statements, present fairly, in all material respects, the consolidated financial position of the Diocese as at end of December 31, 2018, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian Accounting standards for not-for-profit organizations.

### *Basis for Qualified Opinion*

In common with many not-for-profit organizations, the Diocese derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Diocese. Therefore, we were not able to determine whether any adjustments might be necessary to:

- the current assets reported in the statements of financial position as at end of December 31, 2018 and December 31, 2017

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



- the fundraising revenues and excess of revenues over expenses reported in the statements of operations for the years ended December 31, 2018 and December 31, 2017
- the unrestricted net assets, at the beginning and end of the year, reported in the statements of changes in net assets for the years ended December 31, 2018 and December 31, 2017
- the excess of revenues over expenses reported in the statements of cash flows for the years ended December 31, 2018 and December 31, 2017

Our opinion on the consolidated financial statements for the year ended December 31, 2018 was qualified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “*Auditors’ Responsibilities for the Audit of the Consolidated Financial Statements*” section of our auditors’ report.

We are independent of the Diocese in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

***Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Diocese’s ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Diocese or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Diocese’s financial reporting process.



### *Auditors' Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.  
The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Diocese's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Diocese's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Diocese to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*KPMG LLP*

Chartered Professional Accountants, Licensed Public Accountants

Hamilton, Canada

June 11, 2019

# THE SYNOD OF THE DIOCESE OF NIAGARA

## Consolidated Statement of Financial Position

December 31, 2018, with comparative information for 2017

	2018	2017
<b>Assets</b>		
Current assets:		
Cash	\$ 54,281	\$ 724,175
Short-term investments	100,489	203,448
Restricted cash (note 2)	62,851	53,499
Amounts receivable (note 3)	892,141	925,020
Other receivables	165,247	173,571
Prepaid expenses	43,333	39,247
Loans receivable (note 4)	365,253	236,062
	<u>1,683,595</u>	<u>2,355,022</u>
Investments (note 5)	4,377,475	4,988,972
Long-term receivables (note 6)	1,030,242	931,856
Capital assets (note 7)	2,583,773	2,608,383
	<u>\$ 9,675,085</u>	<u>\$ 10,884,233</u>

## Liabilities and Net Assets

Current liabilities:		
Due to parishes	\$ 86,097	\$ 117,417
Accounts payable and accrued liabilities (note 8)	838,159	1,308,521
Bank loans - special purposes (note 9)	594,367	527,357
	<u>1,518,623</u>	<u>1,953,295</u>
Supplemental insurance reserve (note 10)	612,386	693,566
Long-term liabilities (note 11)	340,932	380,791
	<u>2,471,941</u>	<u>3,027,652</u>
Net assets:		
Invested in capital assets	2,583,773	2,608,383
Externally restricted (note 12(a))	1,970,507	1,970,281
Internally restricted (note 12(b))	4,013,865	4,081,295
General	(1,365,001)	(803,378)
	<u>7,203,144</u>	<u>7,856,581</u>
Contingencies (note 18)		
	<u>\$ 9,675,085</u>	<u>\$ 10,884,233</u>

See accompanying notes to consolidated financial statements.

On behalf of the Board:

\_\_\_\_\_ Director \_\_\_\_\_ Director

# THE SYNOD OF THE DIOCESE OF NIAGARA

## Consolidated Statement of Operations

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
<b>Revenue:</b>		
Diocesan assessment	\$ 3,010,180	\$ 3,010,099
Administrative fees and rental income	330,612	301,181
Bishop's Company	64,480	73,458
Canterbury Hills (note 13)	487,612	465,935
Programs	10,254	42,528
Sundry	151,878	134,349
Interest income	36,223	35,490
Investment (loss) income	(72,697)	182,398
Insurance premiums from parishes	927,439	817,522
Parish payroll	8,974,510	8,958,947
	<b>13,920,491</b>	<b>14,021,907</b>
<b>Expenses:</b>		
General and Provincial Synod	684,184	671,642
<b>Programs:</b>		
Congregational support and development	26,903	32,840
Ministry support	75,651	81,639
Outreach support	1,487	48,227
<b>Operations:</b>		
Diocesan staff	1,510,514	1,343,234
Office administration, communication, and committees	399,022	428,330
Diocesan managed properties	275,874	227,179
Disestablished parish properties (note 14)	374,599	361,231
Property staff	221,854	210,447
<b>Other:</b>		
Parish subsidies	436,277	512,910
Depreciation	209,265	192,875
Bad debts	7,506	30,112
Interest	1,727	1,002
Grants and other expenses	31,382	216,550
Insurance	927,256	843,934
Parish payroll	8,974,510	8,958,947
Bishop's Company expenses	63,837	58,178
Canterbury Hills (note 13)	489,459	450,901
<b>Total expenses</b>	<b>14,711,307</b>	<b>14,670,178</b>
Deficiency of revenue over expenses before the undemoted	(790,816)	(648,271)
Gross proceeds on sale of properties (note 14)	-	520,066
Restricted gifts and bequests (note 15)	26,180	7,330
<b>Excess of expenses over revenues</b>	<b>\$ (764,636)</b>	<b>\$ (120,875)</b>

See accompanying notes to consolidated financial statements.

## THE SYNOD OF THE DIOCESE OF NIAGARA

### Consolidated Statement of Changes in Net Assets

Year ended December 31, 2018, with comparative information for 2017

	Invested in capital assets	Externally restricted	Internally restricted	General fund	Total 2018
Fund balance (deficit), beginning of year	\$ 2,608,383	\$ 1,970,281	\$ 4,081,295	\$ (803,378)	\$ 7,856,581
Excess of expenses over revenue	(209,265)	(369)	(35,922)	(519,080)	(764,636)
Inter-fund transfers:					
Net change in invested in capital assets	184,655	-	-	(184,655)	-
Transfers between funds	-	595	(39,526)	38,931	-
Insurance fund	-	-	8,018	(8,018)	-
Employee future benefits (note 10)	-	-	-	111,199	111,199
Fund balance (deficit), end of year	\$ 2,583,773	\$ 1,970,507	\$ 4,013,865	\$ (1,365,001)	\$ 7,203,144

	Invested in capital assets	Externally restricted	Internally restricted	General fund	Total 2017
Fund balance (deficit), beginning of year	\$ 2,826,640	\$ 1,941,237	\$ 4,082,471	\$ (836,847)	\$ 8,013,501
Excess of revenue over expenses for the year (expenses over revenue)	(192,875)	29,044	(320,235)	363,191	(120,875)
Inter-fund transfers:					
Net change in invested in capital assets	(48,438)	-	-	48,438	-
Transfers between funds	23,056	-	338,745	(361,801)	-
Insurance fund	-	-	(19,686)	19,686	-
Employee future benefits (note 10)	-	-	-	(36,045)	(36,045)
Fund balance (deficit), end of year	\$ 2,608,383	\$ 1,970,281	\$ 4,081,295	\$ (803,378)	\$ 7,856,581

See accompanying notes to consolidated financial statements.

# THE SYNOD OF THE DIOCESE OF NIAGARA

## Consolidated Statement of Cash Flows

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
Cash provided by (used in):		
Operations:		
Excess of expenses over revenues for the year	\$ (764,636)	\$ (120,875)
Items not involving cash:		
Change in supplemental insurance liability	(81,180)	57,510
Actuarial loss on supplemental insurance liability	111,199	(36,045)
Depreciation	190,160	177,330
Depreciation - Canterbury Hills	19,105	15,545
Change in non-cash operating working capital:		
Restricted cash	(9,352)	(5,625)
Amounts receivable	32,879	410,455
Other receivables	8,324	(26,763)
Prepaid expenses	(4,086)	19,723
Due to parishes	(31,320)	20,958
Accounts payable and accrued liabilities	(470,362)	4,020
	(999,269)	516,233
Financing:		
Changes in long-term liabilities	(39,859)	6,741
Advance (repayment) of bank loans - special purposes	67,010	(221,578)
	27,151	(214,837)
Investing:		
Purchase of capital assets	(166,763)	(52,331)
Purchase of capital assets, Canterbury Hills	(17,892)	(7,890)
Recovery of costs on capitalized assets (note 7)	-	108,660
Decrease (increase) in investments, net	611,497	(934,935)
Decrease in short-term investments	102,959	357,284
Increase in long-term receivables	(98,386)	(300,998)
(Advances) collection of loans receivable	(129,191)	143,588
	302,224	(686,622)
Decrease in cash	(669,894)	(385,226)
Cash, beginning of year	724,175	1,109,401
Cash, end of year	\$ 54,281	\$ 724,175

See accompanying notes to consolidated financial statements.

# THE SYNOD OF THE DIOCESE OF NIAGARA

## Notes to Consolidated Financial Statements

Year ended December 31, 2018

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The Synod of the Diocese of Niagara (the "Diocese") is a Christian community of faith that geographically encompasses the area of the Niagara Peninsula, Greater Hamilton, the Region of Halton and portions of Wellington and Dufferin Counties, and which includes approximately 90 Anglican parishes (congregations). The governance of the Diocese is done through The Synod of the Diocese of Niagara which was incorporated by an act of the Provincial Government of Ontario, assented to on February 10, 1876 and is a registered charity under the Income Tax Act. The Synod is comprised of the Bishop, clergy and designated representatives from each parish. The Bishop is the Chief Officer of the Diocese and, as such, provides oversight for the clergy and parishes who comprise the Diocese.

### 1. Significant accounting policies:

#### (a) Basis of presentation:

These consolidated financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit entities in Part III of the CPA Canada Handbook. These consolidated financial statements do not include the operations nor the assets and liabilities of the individual parishes.

From time to time, the Diocese assumes the management of the Church properties from parishes or congregations (former parish properties). This can occur when a church is closed; when a parish or congregation is disestablished or amalgamated with another parish or congregation; or, when the Diocesan Council deems such action necessary. If church properties are disposed of, the Diocese is responsible for any such resulting gain or loss.

These consolidated financial statements include the operations of Canterbury Hills. Canterbury Hills operates a summer camp during the summer months and provides conference services during the remainder of the year. The Camp and Conference Centre are located on Diocesan land and administrative and financial services are provided to Canterbury Hills by the Diocese.

#### (b) Fund accounting:

The Diocese follows the restricted fund method of accounting for contributions.

The General Fund reports revenues and expenses related to program delivery and administrative activities. All investment income is recorded in the General Fund.

The Restricted Funds report resources contributed for which the use is restricted by the donors or management.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

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## 1. Significant accounting policies (continued):

### (c) Revenue recognition:

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

### (d) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Diocese's ability to provide services, its carrying amount is written down to its residual value.

Land and buildings (churches, rectories, etc.), which are under the administration of the parishes, are not included in these financial statements.

Capital assets are amortized over the estimated useful lives of the assets on the straight-line basis at the following rates:

Asset	Basis
Buildings	10 to 40 years
Building improvements	5 to 10 years
Computer equipment	2 years
Furniture and fixtures	3 to 5 years
Vehicles	5 years

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# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

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## 1. Significant accounting policies (continued):

### (e) Supplemental insurance benefits:

The Diocese provides its active members and retirees with a life insurance benefit of \$10,000 for active members and \$8,000 for retirees. The Diocese maintains funds within their investments to fund the obligation. These funds are held by the Diocese and not as a segregated trust. As a result, these funds and the related investment income are not included in the actuarial valuation and subsequent extrapolations. Active clergy employees contribute at a rate of \$6.67 and lay staff contribute at a rate of \$2.50 to the fund per employee per pay cycle.

The Diocese accrues its obligation using the accrued benefit method. The measurement date of the obligation coincides with the year end of the Diocese. The most recent full actuarial valuation was December 31, 2017.

Actuarial gains (losses) on the accrued benefit obligation arise from differences between actual and expected experience and from changes in the actuarial assumptions used to determine the accrued benefit obligation. The accrued benefit obligation and current service costs for these plans are recognized using the accrued benefit method pro-rated on service, and income is charged with the cost of the benefits in the years in which the employees render the service which gives them the right to receive such benefits. Remeasurement and other items are recognized as a direct increase (decrease) in net assets and are not reclassified to the statement of operations in subsequent periods.

### (f) Contributed services:

Because of the difficulty in determining their fair value, contributed services are not recognized in these consolidated financial statements.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

---

## 1. Significant accounting policies (continued):

### (g) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Diocese has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Diocese determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Diocese expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

### (h) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amounts due from parishes, loans receivables, long-term receivables and obligations related to supplemental insurance benefits. Actual results could differ from those estimates.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2017

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## 2. Restricted cash:

Restricted cash consists of funds received on behalf of parishes and funds received for the direct benevolent work of the Bishop.

## 3. Amounts receivable:

Amounts receivable from parishes consist of:

	2018	2017
Diocesan Mission and Ministries due from parishes	\$ 794,097	\$ 766,059
Insurance	146,321	50,669
Payroll due from parishes	46,004	132,181
Other	35,619	106,011
Provision for doubtful accounts	(129,900)	(129,900)
	<u>\$ 892,141</u>	<u>\$ 925,020</u>

## 4. Loans receivable:

Loans receivable are comprised as follows:

### (a) Employees:

Loans receivable from employees totaling \$886 (2017 - \$2,161) represent funds advanced to clergy and other employees at the Diocese. The loans are for terms not exceeding 48 months. Interest is charged at the quarterly prescribed rate as set by Canada Revenue Agency.

### (b) Church extension:

Church extension loans totaling \$364,367 (2017 - \$233,901) represent funds loaned to parishes for land, buildings and additions. The Diocese has borrowed money that has been re-loaned to the parishes to finance these church extension projects.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

## 5. Investments:

Investments are comprised as follows:

	2018	2017
Mutual and pooled funds	\$ 4,376,899	\$ 4,988,396
Shares	576	576
	<u>\$ 4,377,475</u>	<u>\$ 4,988,972</u>

Investments include \$612,386 (2017 - \$693,566) set aside to fund the supplemental insurance benefits (see note 10).

## 6. Long-term receivables:

Parish	2018	2017
Parish operating debt:		
St. Luke, Hamilton	\$ 200,515	\$ 200,515
Cathedral Place, Hamilton	196,039	196,039
St. John's Rockwood	91,923	-
St. John the Evangelist, Niagara Falls	49,407	50,518
All Saints, Hamilton	112,298	109,800
St. Paul, Caledonia	26,062	1,037
All Saints, Ridgeway	10,500	19,000
St. Alban's, Grand Valley	8,256	8,616
St. Paul, Jarvis	7,964	18,894
Various disestablished parishes	58,413	46,617
	<u>761,377</u>	<u>651,036</u>
Parish mortgages and loans:		
St. Luke's Palermo	156,053	160,000
Church of the Incarnation, Oakville	102,812	100,820
Grace Church, St. Catharines	10,000	20,000
	<u>268,865</u>	<u>280,820</u>
<b>Total</b>	<b>\$ 1,030,242</b>	<b>\$ 931,856</b>

The amounts due from parishes are unsecured with no fixed terms of repayment and do not bear any interest with the exception of St. Luke's Palermo and Church of the Incarnation. St. Luke's Palermo is unsecured and bears interest at a 4% fixed rate with repayments of \$967 per month due April 1, 2028. Church of the Incarnation is unsecured, has no fixed terms of repayment and bears interest at prime plus 0.25% charged monthly. Grace Church is unsecured, has no fixed terms of repayment and does not bear any interest.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

## 7. Capital assets:

		2018		
		Cost	Accumulated amortization	Net book value
Land				
Canterbury Hills	\$	35,749	-	\$ 35,749
Buildings				
Palermo		2,496,163	248,447	2,247,716
Leasehold improvements		1,160,452	1,150,825	9,627
Canterbury Hills		463,243	392,471	70,772
Building improvements		666,538	462,905	203,633
Computer equipment		245,274	238,985	6,289
Furniture and fixtures		123,008	113,021	9,987
Vehicles		15,370	15,370	-
		<b>\$ 5,205,797</b>	<b>\$ 2,622,024</b>	<b>\$ 2,583,773</b>
		2017		
		Cost	Accumulated amortization	Net book value
Land				
Canterbury Hills	\$	35,749	-	\$ 35,749
Buildings				
Palermo		2,472,785	123,639	2,349,146
Leasehold improvements		1,157,142	1,143,909	13,233
Canterbury Hills		445,349	373,365	71,984
Building improvements		532,835	419,233	113,602
Computer equipment		239,112	232,001	7,111
Furniture and fixtures		122,800	105,242	17,558
Vehicles		15,370	15,370	-
		<b>\$ 5,021,142</b>	<b>\$ 2,412,759</b>	<b>\$ 2,608,383</b>

Included in Palermo is a cost recovery of \$108,660 relating to construction costs incurred by the Diocese on behalf of and repaid by the long-term care centre on the premises, a contribution by the parish to the construction costs and hydro permit refunds.

## 8. Accounts payable and accrued liabilities:

There are no government remittances payable included in accounts payable and accrued liabilities, including payroll related taxes, for 2018 (2017 - \$nil).

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

## 9. Bank loans - special purposes:

	2018	2017
Loans obtained on behalf of parishes, due on demand, bearing interest at prime plus 0.25%, maturing from 2016 to 2028, with minimum annual repayments of \$24,931	\$ 174,978	\$ 20,249
Loan obtained on behalf of parish, due on demand, bearing interest at prime plus 0.25%, maturing 2031, annual repayments of \$25,296	189,389	207,108
Other special purpose loans for parish renovations and extensions, due on demand, bearing interest at prime plus 0.25%, with a minimum annual repayment of \$90,500	230,000	300,000
	<u>\$ 594,367</u>	<u>\$ 527,357</u>

Principal repayments over the next five years are as follows:

2019	\$ 140,727
2020	140,727
2021	99,227
2022	50,227
Thereafter	163,459
	<u>\$ 594,367</u>

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

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## 10. Supplemental insurance benefits:

The Diocese self-insures certain life insurance benefits for current and retired employees. Current employees are entitled to \$10,000 if actively employed at the time of death and retirees are entitled to \$8,000 upon death. If a current employee leaves the Diocese before retirement their benefit is forfeited.

The Diocese measures its benefit obligation for accounting purposes based on the most recent actuarial valuation at December 31, 2018.

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	2018	2017
Change in benefit obligation:		
Benefit obligation, beginning of year	\$ 693,566	\$ 636,056
Actuarial (gain) loss	(111,199)	36,045
Interest costs	30,019	29,465
Benefit payments	-	(8,000)
Benefit obligation, end of year	\$ 612,386	\$ 693,566

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## 11. Long-term liabilities:

Included in long-term liability is \$299,146 relating to the Residential Schools Healing Fund. In consultation with the Anglican Church of Canada, the Diocese has renewed its commitment to the work of truth, reconciliation and indigenous ministries. These funds are held in a Diocesan investment fund designated for this purpose.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

## 12. Restricted fund balances:

a) Major categories of fund balances with externally imposed restrictions are as follows:

	2018	2017
Theological education	\$ 409,298	\$ 409,298
Episcopal support	347,333	347,333
Other	373,438	373,439
Mission work	151,803	151,803
Youth and children's work	15,000	15,000
Bishop's Company	20,092	20,092
Canterbury Hills	653,543	653,316
	<b>\$ 1,970,507</b>	<b>\$ 1,970,281</b>

b) Major categories of fund balances with internally imposed restrictions are as follows:

	2018	2017
New church development from parish proceeds	\$ 2,235,560	\$ 2,297,661
Parish sale proceeds	748,472	748,472
Residential schools fund	288,007	327,533
Closed parishes	271,885	271,885
Girls' Friendly Society / Holiday House fund	172,158	172,158
Church insurance fund	140,577	132,559
Minnie Easter estate	41,356	41,356
Investment review fund	38,744	38,744
Stephen Hopkins leadership fund	28,480	3,330
Other	16,626	16,597
Dorothy Elizabeth Roberts' estate	8,365	8,365
E. Ferres	7,115	7,115
Paul Austin Moore estate	6,000	6,000
Canon D. Ricketts bursary fund	5,000	4,000
William Aspel legacy fund	5,000	5,000
Canterbury Hills	520	520
	<b>\$ 4,013,865</b>	<b>\$ 4,081,295</b>

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

## 13. Canterbury Hills:

	2018	2017
<b>Revenues:</b>		
Canterbury Hills (unrestricted)	\$ 482,575	\$ 409,722
Canterbury Hills (externally restricted)	5,037	56,213
	<u>\$ 487,612</u>	<u>\$ 465,935</u>
<b>Expenses:</b>		
Canterbury Hills (unrestricted)	\$ 484,053	\$ 423,732
Canterbury Hills (externally restricted)	5,406	27,169
	<u>\$ 489,459</u>	<u>\$ 450,901</u>

## 14. Gross proceeds on sale of properties:

There were no properties were sold in 2018.

Gross proceeds on the sale of properties in 2017 includes proceeds from the sale of St. James Merritton parish. Accumulated costs associated with the sale of St. James Merritton amounted to \$282,056 and is included in disestablished parish buildings in the Consolidated Statement of Operations comprising of the following:

St. James Merritton debt to the Diocese	\$ 243,197
St. James Merritton closing costs	38,859
Expenses incurred on other disestablished properties held	94,120
Recovery of prior year expenses	(14,945)
	<u>\$ 361,231</u>

## 15. Restricted gifts and bequests:

Restricted gifts in 2018 totaled \$26,180 (2017 – \$7,330). These relate to gifts to the Canon D. Ricketts Bursary fund and the Stephen Hopkins Leadership fund. The funds and held within the Diocesan investments.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

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## 16. Parish funds:

- a) From time to time, parishes deposit funds through the Diocese for investment purposes. The funds are not reflected in the financial statements of the Diocese. The capital and income earned thereon remain the property of the contributing parish. At December 31, 2018, the fair market value of the parish, Diocese, and Anglican Church Ministries Foundation funds invested through the Diocese amounted to \$39,406,907 (2017 - \$39,658,921).
- b) The Diocese is affiliated with the Anglican Church Ministries Foundation (the "Foundation") by virtue of their joint control by Synod Council. The Foundation was established to raise funds for the use of the Diocese and its Bishop in their mission work. The Foundation is incorporated by an act of the Provincial Government of Ontario, assented to on January 1, 1999 and is a registered charity under the Income Tax Act. At December 31, 2018, the Foundation held net assets in the amount of approximately \$20.1 million (2017 - \$20.1 million), the benefit of which will accrue to the Diocese and some of its affiliates in the future.

Investment administration fees of \$25,000 (2017 - \$25,626) were charged by the Diocese to the Foundation and have been included in Administrative fees and rental income on the Statement of Operations.

## 17. Financial instruments:

### (a) Currency risk:

The Diocese is exposed to financial risks as a result of exchange rate fluctuations and the volatility of these rates. In the normal course of business, the Diocese purchases investments denominated in foreign currencies. There has been no change to the risk exposure from 2017.

### (b) Liquidity risk:

Liquidity risk is the risk that the Diocese will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Diocese manages its liquidity risk by monitoring its operating requirements. The Diocese prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposure from 2017.

### (c) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Diocese is exposed to credit risk with respect to the amounts due from parishes, loans receivable, and long-term receivables. The Diocese assesses, on a continuous basis, these balances and provides for any amounts that are not collectible in the allowance for doubtful accounts. There has been no change to the risk exposure from 2017.

# THE SYNOD OF THE DIOCESE OF NIAGARA

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2018

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## 17. Financial instruments (continued):

### (d) Interest rate risk:

The Diocese's long-term debt has a variable interest rate based on prime. As a result, the Diocese is exposed to interest rate risk due to fluctuations in the prime rate. There has been no change to the risk exposure from 2017.

### (e) Market risk:

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: currency risk, interest rate risk and equity risk.

The Diocese's investment activities involve investments in mutual funds which are monitored by an investment committee as well as management. There has been no change to the risk exposure from 2017.

## 18. Contingencies:

The Diocese issues letters of guarantee through its financial institution to provide guarantees to certain parishes. Outstanding letters of guarantee amount to \$51,697 (2017 - 147,978).

## 2020 Proposed Budget

REVENUES:	2018	2019	2020	2021	Comments
	Actual	Budget	Budget	Budget	
DIOCESAN MISSION & MINISTRIES	3,014,380	3,050,000	3,150,000	3,150,000	
DIOCESAN MISSION & MINISTRIES - REBATES	(4,200)	0	0	0	
INTEREST ON TRUST FUNDS	8,969	3,500	3,500	3,500	
INVESTMENT GAIN (LOSS)	(81,666)	0	0	0	Not budgeted
INVESTMENT FUND ADMINISTRATION TRANSFER	98,559	95,000	100,000	100,000	
INSURANCE FUND ADMINISTRATION TRANSFER	25,000	25,000	25,000	25,000	
ADMINISTRATION FEE ACMF NIAGARA	25,000	25,000	25,000	25,000	
RESTRICTED GIFTS & BEQUESTS, PROPERTY SALES	30	0	0	0	
SUNDRY	151,722	30,000	50,000	50,000	
VOLUNTEER MILEAGE RECEIPTS ISSUED	155	0	0	0	Non Cash receipt
<b>TOTAL REVENUES</b>	<b>3,237,949</b>	<b>3,228,500</b>	<b>3,353,500</b>	<b>3,353,500</b>	
EXPENDITURES:	2018	2019	2020	2021	
	Actual	Budget	Budget	Budget	
Mission Expenses	1,238,517	1,198,508	1,111,012	1,103,803	
Mission Support Expenses	1,143,345	1,209,854	1,270,945	1,331,162	
Congregational Support and Development	686,320	533,921	635,582	569,344	
Youth & Family	100,943	117,455	128,560	146,105	
Education	81,905	115,182	110,817	111,089	
Outreach & Social Justice	73,941	78,161	64,289	65,289	
Properties in Discernment	361,939	10,000	82,500	78,600	
<b>TOTAL EXPENDITURES</b>	<b>3,686,911</b>	<b>3,263,080</b>	<b>3,403,705</b>	<b>3,405,393</b>	
<b>OPERATING SURPLUS / (DEFICIT) BEFORE DEP'N</b>	<b>(448,961)</b>	<b>(34,580)</b>	<b>(50,205)</b>	<b>(51,893)</b>	
DEPRECIATION	190,160	0	0	0	Recorded at Year End, non cash item
<b>OPERATING SURPLUS / (DEFICIT) before Fund draws</b>	<b>(639,121)</b>	<b>(34,580)</b>	<b>(50,205)</b>	<b>(51,893)</b>	
Draw from Disestablished Parish Rectory funds for Housing	0	0	25,000	25,000	
Draw from closed parishes General Funds for operations	0	0	15,000	50,000	
<b>ADJUSTED OPERATING SURPLUS / (DEFICIT)</b>	<b>(639,121)</b>	<b>(34,580)</b>	<b>(10,205)</b>	<b>23,107</b>	

MISSION EXPENSES - Schedule 1					
	Last	2019	2020	2021	
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	Comments
<b>BEYOND NIAGARA</b>					
GENERAL SYNOD APPORTIONMENT	625,000	625,000	625,000	625,000	
GENERAL SYNOD DELEGATE FEES	0	27,000	0	0	Occurs every 3 years
PROVINCIAL SYNOD ASSESSMENT	20,800	20,800	20,800	20,800	
PROVINCIAL SYNOD DELEGATES	12,241	0	15,000	0	Occurs every 2 years
	0	0	0	0	
LAMBETH - CORE BUDGET	2,571	2,572	2,572	2,572	Lambeth scheduled for 2020
LAMBETH - FUNDING BURSARIES	2,571	2,571	2,571	2,571	
LAMBETH - CONFERENCE FEE	1,000	1,500	1,500	1,500	
LAMBETH - TRAVEL EXPENSES	1,500	1,000	1,000	1,000	
LAMBETH - ADDITIONAL APPEALS	1,000	1,000	1,000	1,000	
<b>SUB-TOTAL BEYOND NIAGARA</b>	<b>666,684</b>	<b>681,443</b>	<b>669,443</b>	<b>654,443</b>	
<b>NIAGARA</b>					
<b>TOTAL EPISCOPAL STAFF</b>	<b>467,951</b>	<b>466,565</b>	<b>389,569</b>	<b>397,360</b>	
EPISCOPAL EXPENSES	46,455	37,000	37,000	37,000	
EPISCOPAL ELECTIONS	29,627	0	0	0	
CONFERENCE / TRAVEL	969	8,000	8,000	8,000	
SYNOD COUNCIL COMMITTEES	26,014	3,500	3,500	3,500	
VOCATIONS EVENTS	0	2,000	2,000	2,000	
ORDINATIONS	2,291	0	1,500	1,500	
<b>NIAGARA CORE MISSION EXPENSES</b>	<b>105,356</b>	<b>50,500</b>	<b>52,000</b>	<b>52,000</b>	
<b>EMERGENT MINISTRY PRIORITIES</b>					
LIFE CHANGING WORSHIP	170	0	0	0	
OUTSTANDING LEADERSHIP	840	0	0	0	
JOURNEY'S IN FAITH	(2,483)	0	0	0	
<b>EMERGENT MINISTRY PRIORITIES SUB-TOTAL</b>	<b>(1,474)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL MISSION EXPENSES</b>	<b>1,238,517</b>	<b>1,198,508</b>	<b>1,111,012</b>	<b>1,103,803</b>	

MISSION SUPPORT EXPENSES - Schedule 2					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
<b>TOTAL MISSION SUPPORT STAFF</b>	528,604	531,188	528,063	563,542	
ADDITIONAL PAYROLL	0	5,000	5,000	5,000	
WAGE ADJUSTMENTS PRIOR YEARS	(5,408)	0	0	0	
WAGE ADJUSTMENTS CURRENT YEAR	(21,168)	(10,350)	(12,000)	(12,500)	Dio staff time charged to HASPE Day Care.
<b>TOTAL MISSION SUPPORT STAFF &amp; MISC. PAYROLL</b>	502,028	525,838	521,063	556,042	
<b>ADMIN / OFFICE / EQUIPMENT / PROFESSIONAL FEES</b>					
EMPLOYEE ASSISTANCE MINISTRY	9,023	10,000	10,000	10,000	
EMPLOYEE / RETIREE LIFE INSURANCE COSTS	(73,123)	0	0	0	Cannot budget, expense or recovery is based on actuarial report after year end
PAYROLL SYSTEM	680	750	750	750	
PENSION SUPPORT - RETIRED BISHOPS	13,343	12,500	12,320	12,320	
LOUISA PARKE COMMITMENT (PENS. SUP. RET. CLERGY)	26,037	30,800	21,700	21,700	
COMPUTER SYSTEMS SUPPORT	14,468	10,000	15,000	15,000	
EQUIPMENT RENTAL	14,401	12,000	14,000	14,000	
EQUIPMENT SERVICE / CONTRACTS	8,009	11,500	5,500	5,500	
COMMITTEE EXPENSES	0	3,000	3,000	3,000	
OFFICE SUPPLIES	10,848	11,000	11,000	11,000	
RESOURCES / SUBSCRIPTIONS	5,368	500	2,000	500	Increased for Stewardship expenses reduced in CSD budget
SAFE CHURCH EXTERNAL CONSULTING	0	37,959	35,000	35,000	
SCREENING - SAFE CHURCH TRAINING	4,950	2,000	2,000	2,000	
SCREENING - POLICE & REFERENCE CHECKS	1,955	2,000	2,000	2,000	
STAFF EXPENSES	10,391	14,000	22,100	22,100	Increase for staff expenses, offset by equal program expense reduction
TELEPHONE	13,604	15,000	15,000	15,000	
AUDIT EXPENSES	25,614	35,000	36,000	36,000	
LEGAL & PROF. EXPENSES	87,582	20,000	35,000	25,000	General Corporate & HR only
INSURANCE - NET RECOVERY IN RESERVE	(8,018)	0	0	0	
INSURANCE - DIOCESAN HELD BUILDINGS	0	5,000	0	0	
BANK CHARGES / SUNDRY	6,651	8,500	5,000	5,000	
RECOVERY INTEREST ON PARISH RECEIVABLES	(36,239)	(30,000)	(30,000)	(30,000)	
PARISH INTEREST / OTHER EXPENSES	10,687	5,000	10,000	10,000	
BANK INTEREST	1,727	0	5,000	5,000	
RESTRICTED FUNDS EXPENDITURES	31,382	0	0	0	WOW Grants - \$ drawn from Investment Fund
CONTINGENCY / NON-BUDGETED	0	0	0	0	
OTHER EXPENSES AND AR WRITE-OFFS	216	0	0	0	
BAD DEBTS	7,886	5,000	5,000	5,000	
<b>ADMIN / OFFICE / EQUIPMENT / PROF. FEES</b>	187,444	221,509	237,370	225,870	
<b>ADMIN / OFFICE / EQUIPMENT / PROF. FEES</b>	689,472	747,347	758,433	781,912	
<b>CATHEDRAL PLACE</b>					
PROPERTY / RECEPTION / CLEANING	221,854	232,000	236,640	241,373	
MAINTENANCE	88,493	95,000	95,000	95,000	
UTILITIES	75,211	80,000	80,000	80,000	
INSURANCE	62,905	68,000	65,000	68,000	
FACILITY RENTAL REVENUE	(9,085)	(5,000)	(15,000)	(15,000)	
HAMILTON CHOIR RENTAL	(6,120)	(6,000)	(6,120)	(6,242)	
DAYCARE RENTAL	(43,000)	(43,860)	(33,553)	0	Jamesville Day Care leaving in Sept 2020
HACCC RECOVERY COST	(60,000)	(63,000)	(64,000)	(65,000)	
<b>CATHEDRAL PLACE</b>	330,257	357,140	357,967	398,130	
<b>COMMUNICATION</b>					
<b>TOTAL COMMUNICATION STAFF</b>	43,763	34,617	78,794	80,370	
PRINTING	1,577	1,000	1,000	1,000	
MAILING	8,362	9,000	9,000	9,000	
NIAGARA ANGLICAN NEWS.	35,207	35,000	35,000	35,000	
SOCIAL MEDIA	646	750	750	750	
WEB SITE SUPPORT	25,955	25,000	25,000	25,000	
PROF CONSULTING	8,107	0	5,000	0	Mission Action Plan
<b>COMMUNICATION</b>	123,616	105,367	154,544	151,120	
<b>TOTAL MISSION SUPPORT EXPENSES</b>	1,143,345	1,209,854	1,270,945	1,331,162	

<b>MINISTRY EXPENSES - Congregational Support and Development (CSD) - Schedule 3</b>					
	<b>Last</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Comments</b>
	<b>Year</b>	<b>Full Year</b>	<b>Full Year</b>	<b>Full Year</b>	
	<b>2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Forecast</b>	
<b>TOTAL CSD - STAFF</b>	253,023	243,300	390,906	398,644	
GENERAL MINISTRY EXPENSES	1,686	1,000	1,000	1,000	
CSD RESOURCES	2,270	1,800	2,300	2,300	
FAITH FORMATION RESOURCES	0	1,000	1,000	1,000	
STEWARDSHIP & FINANCIAL DEVELOPMENT	2,869	15,000	5,400	5,400	
PARISH SUBSIDIES	176,677	150,000	113,155	75,000	
PARISH SUBSIDIES-PASLK	58,465	36,821	6,821	0	
CLERGY MOVING EXPENSES	6,513	0	5,000	5,000	
SABBATICAL SUPPORT	1,000	10,000	10,000	6,000	
PERSONNEL TRANSITION & SEVERANCE	183,817	75,000	100,000	75,000	
<b>TOTAL MINISTRY EXPENSES - CONGREGATIONAL SUPPORT &amp; DEVELOPMENT</b>	<b>686,320</b>	<b>533,921</b>	<b>635,582</b>	<b>569,344</b>	
<b>MINISTRY EXPENSES - Youth &amp; Family - Schedule 4</b>					
	<b>Last</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Comments</b>
	<b>Year</b>	<b>Full Year</b>	<b>Full Year</b>	<b>Full Year</b>	
	<b>2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Forecast</b>	
<b>YOUTH &amp; FAMILY MINISTRIES</b>					
<b>TOTAL YF - STAFF</b>	76,104	85,355	100,710	116,555	
TRAINING / RESOURCES - CHILDREN'S MINISTRY LEADERS	1,184	500	800	1,000	
NIAGARA YOUTH CONFERENCE	14,465	15,000	15,000	15,000	
AWAY.....	551	600	0	0	
YOUTH LEADERSHIP TRAINING MINISTRY	4,515	4,400	0	0	
YOUTH SYNOD	(355)	1,500	500	500	
REGIONAL YOUTH MINISTRY	417	500	750	750	
YOUTH MEMBERS OF DIOCESAN SYNOD ORIENTATION	6	150	150	150	
YOUTH MINISTRY TRAINING INITIATIVES	970	1,600	1,600	1,600	
YOUTH MINISTRY SUNDAY	0	150	150	150	
YOUTH MINISTRY COMMITTEE	465	700	900	900	
YOUNG ADULT MINISTRY	250	500	500	500	
<b>YOUTH &amp; FAMILY MINISTRIES</b>	<b>98,573</b>	<b>110,955</b>	<b>121,060</b>	<b>137,105</b>	
<b>COMMUNITY ENGAGEMENT</b>					
CONFERENCE	2,370	3,500	3,500	3,500	
CAMP COYOTE	0	1,000	2,000	3,500	
PASTORAL CARE TRAINING	0	1,500	1,500	1,500	
COMMUNITY ENGAGEMENT WORKSHOPS	0	500	500	500	
<b>COMMUNITY ENGAGEMENT SUB-TOTALS</b>	<b>2,370</b>	<b>6,500</b>	<b>7,500</b>	<b>9,000</b>	
<b>TOTAL MINISTRY EXPENSES - YOUTH &amp; FAMILY</b>	<b>100,943</b>	<b>117,455</b>	<b>128,560</b>	<b>146,105</b>	

MINISTRY EXPENSES - Education - Schedule 5					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
<b>TOTAL EDUCATION STAFF</b>	<b>16,810</b>	<b>12,482</b>	<b>13,617</b>	<b>13,889</b>	
DIVINITY STUDENTS	3,934	7,500	7,500	7,500	
PROVINCIAL SYNOD OPCOTE (A)	17,500	17,200	17,200	17,200	
NIAGARA CONTINUING EDUCATION	240	2,500	2,500	2,500	
CLERGY / LAYWORKERS CONFERENCE	10,684	35,000	35,000	35,000	
CLERGY DAYS	5,212	6,000	6,000	6,000	
MENTORING / NIRPP	10,288	15,000	5,000	5,000	
FRESH START	0	0	2,500	2,500	
ARCHDEACONS / REGIONAL DEANS	14,775	17,500	17,500	17,500	
MINISTRY LEADERSHIP DEVELOPMENT	0	0	2,500	2,500	
VOCATIONAL DIACONATE	510	1,500	500	500	
ADULT TRAINING & RESOURCES	1,951	500	1,000	1,000	
<b>TOTAL MINISTRY EXPENSES - EDUCATION</b>	<b>81,905</b>	<b>115,182</b>	<b>110,817</b>	<b>111,089</b>	
MINISTRY EXPENSES - Outreach & Social Justice - Schedule 6					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
<b>TOTAL OUTREACH STAFF</b>	<b>72,455</b>	<b>64,911</b>	<b>50,039</b>	<b>51,039</b>	
<b>GLOBAL PARTNERSHIPS</b>					
COMPANION DIOCESES / PIM	0	5,000	5,000	5,000	
<b>SUB-TOTAL GLOBAL PARTNERSHIPS</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	
<b>SOCIAL JUSTICE MINISTRY</b>					
ST CATHARINES: SOCIAL JUSTICE COORDINATOR	(3,288)	0	0	0	Expenses offset by proceeds set aside from sale of SCSJA
ADVOCACY & COALITION SUPPORT	1,525	2,500	2,500	2,500	
JUSTICE WORKING GROUPS	498	2,000	2,000	2,000	
NIAGARA IN ACTION	0	0	1,000	1,000	New account in 2020
INDIGENOUS MINISTRIES	40	0	0	0	Expenses offset by TRC Investment Fund
MISSION TO SEAFARERS	150	0	0	0	
MINISTRY RESOURCES & SUPPORT	2,561	3,750	3,750	3,750	
<b>SUB-TOTAL SOCIAL JUSTICE MINISTRY</b>	<b>1,487</b>	<b>8,250</b>	<b>9,250</b>	<b>9,250</b>	
<b>TOTAL MINISTRY EXPENSES - OUTREACH &amp; SOCIAL</b>	<b>73,941</b>	<b>78,161</b>	<b>64,289</b>	<b>65,289</b>	
ST PETER BUILDING - Schedule 7 A					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
RENTAL INCOME	(47,211)	(15,000)	(17,500)	(17,500)	
TELEPHONE	667	0	0	0	
BANK CHARGES	0	0	0	0	
MAINTENANCE / PEST CONTROL	1,221	0	0	0	
MAINTENANCE / REPAIRS	16,630	0	0	0	
MAINTENANCE / SUPPLIES	182	0	0	0	
SECURITY MONITORING	0	0	0	0	
INSURANCE	18,064	0	0	0	
HEAT / OIL	7,727	0	0	0	
HYDRO	3,357	0	0	0	
WATER	1,418	0	0	0	
MISCELLANEOUS	0	0	0	0	
<b>NET ST PETER BUILDING RENTAL</b>	<b>2,054</b>	<b>(15,000)</b>	<b>(17,500)</b>	<b>(17,500)</b>	

Grace St Catharines - Schedule 7 B (1)					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
RENTAL INCOME	0	0	0	0	
TELEPHONE	0	0	0	0	
BANK CHARGES	0	0	0	0	
MAINTENANCE / PEST CONTROL	0	0	0	0	
MAINTENANCE / REPAIRS	0	0	0	0	
MAINTENANCE / SUPPLIES	0	0	0	0	
SECURITY MONITORING	0	0	0	0	
INSURANCE	0	0	0	0	
HEAT / OIL	0	0	0	0	
HYDRO	0	0	0	0	
WATER	0	0	0	0	
MISCELLANEOUS	0	0	20,000	20,000	
<b>NET VACANT BUILDING COSTS</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>St Luke's Hamilton - Schedule 7 B (2)</b>					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
RENTAL INCOME	0	0	0	0	
TELEPHONE	0	0	0	0	
BANK CHARGES	0	0	0	0	
MAINTENANCE / PEST CONTROL	0	0	0	0	
MAINTENANCE / REPAIRS	0	0	0	0	
MAINTENANCE / SUPPLIES	0	0	0	0	
SECURITY MONITORING	0	0	0	0	
INSURANCE	0	0	0	0	
HEAT / OIL	0	0	0	0	
HYDRO	0	0	0	0	
WATER	0	0	0	0	
MISCELLANEOUS	0	0	20,000	20,000	
<b>NET VACANT BUILDING COSTS</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>PROPERTIES IN DISCERNMENT - Schedule 7 C</b>					
	Last	2019	2020	2021	Comments
	Year	Full Year	Full Year	Full Year	
	2018	Budget	Budget	Forecast	
RENTAL INCOME	(16,637)	0	(48,000)	0	
TELEPHONE	2,774	0	3,000	2,500	
BANK CHARGES	1,924	0	2,000	1,500	
MAINTENANCE / PEST CONTROL	1,247	0	1,500	1,300	
MAINTENANCE / REPAIRS	310,875	0	14,000	5,000	Homer (2018 only)
MAINTENANCE / SUPPLIES	0	0	0	0	
SECURITY MONITORING	746	0	1,500	800	
INSURANCE	31,523	0	35,000	20,000	Shelburne Rectory, NFALS, SCGDS, GUSDP,
HEAT / OIL	16,405	0	18,000	10,000	HAHTR, GVSAB
HYDRO	10,028	0	10,000	8,000	
WATER	1,988	0	3,000	2,000	
MISCELLANEOUS	(987)	25,000	20,000	5,000	
<b>NET VACANT BUILDING COSTS</b>	<b>359,886</b>	<b>25,000</b>	<b>60,000</b>	<b>56,100</b>	

# Accounts Receivable to September 30 2019

## THE SYNOD OF THE DIOCESE OF NIAGARA

### A/R Aged Trial Balance by Document Date

#### Account Type

All Parish and Niagara Anglican advertiser Accounts

#### Charges issued to Sept 30 2019

[9/30/2019]

#### Payments received up until Oct 15 2019 applied

[2019-10]

Customer No.	Customer Name	Current	31 to 61 Days	62 to 92 Days	93 to 122 Days	Over 122 Days	Total
<b>Account Set:</b>							
		LTERM					
CASPA1	St. Paul's, Caledonia	0	0	0	0	53,158	53,158
FNHTR1	HOLY TRINITY, FONTHILL (LTD 2015)	0	0	0	0	72,696	72,696
GNSAB1	St. Alban's, Grand Valley	0	0	0	0	3,076	3,076
HAALS1	ALL SAINTS, HAMILTON	0	0	0	0	45,511	45,511
HACCC1	CHRIST'S CHURCH CATHEDRAL LT Debt	0	0	0	0	196,039	196,039
NFSJO1	St. John the Evangelist	0	0	0	0	49,407	49,407
RKSJO1	St. John's, Rockwood	0	0	0	0	90,368	90,368
<b>Account Set Total (LTERM):</b>		0	0	0	0	510,255	510,255
<b>Account Set:</b>							
		LTINT					
HASLK1	ST. LUKE, HAMILTON	0	0	0	0	200,515	200,515
<b>Account Set Total (LTINT):</b>		0	0	0	0	200,515	200,515
<b>Account Set:</b>							
		NIAG					
A084	Acorn Stair Lifts	630	0	0	0	0	630
ACSAB	ST. ALBAN'S, ACTON	2,144	0	0	0	1,558	3,702
ANCMP	CANTERBURY HILLS CAMP	40,590	0	0	0	0	40,590
ARGRC	GRACE CHURCH, ARTHUR	1,428	714	714	1,026	64,509	68,391
BMSAB	ST. ALBAN, BEAMSVILLE	8,248	0	0	0	0	8,248
BUSEZ	ST. ELIZABETH, BURLINGTON	0	0	0	0	1,771	1,771
C114	Custom Glides of Oakville	147	0	0	0	0	147
CASPA	ST. PAUL, CALEDONIA	4,428	2,693	2,352	2,355	78,192	90,020
CGSJO	ST. JOHN THE DIVINE, CAYUGA	2,121	2,135	2,123	19	3,082	9,480
CHSJO	ST. JOHN, CHEAPSIDE	1,024	0	0	0	0	1,024
D042	DeGraaf Financial Strategies	147	0	0	0	0	147
DVDPA	DUNN PARISH, DUNNVILLE	444	229	222	222	1,093	2,209
DVSPA	ST. PAUL, DUNNVILLE	6,621	2,837	2,837	2,837	55,662	70,794
FLCTC	CHRIST CHURCH, FLAMBOROUGH	5,040	0	0	0	0	5,040
FNHTR	HOLY TRINITY, FONTHILL	1,930	0	0	0	0	1,930
FTSPA	ST. PAUL'S, FORT ERIE	0	0	0	0	2,499	2,499
GFSPA	ST. PAUL, GLANFORD	3,997	0	0	0	0	3,997
GRSAC	ST. ANDREWS CHURCH CEMETERY BD	543	0	0	0	0	543
GUSJA	ST. JAMES THE APOSTLE, GUELPH	21,301	0	0	20	3,300	24,621
H133	Heritage Place	355	0	0	0	0	355
HAALL	ALL SAINTS, HAGERSVILLE	0	0	0	0	31,420	31,420
HAALS	ALL SAINTS, HAMILTON	5,570	1,015	1,015	1,015	135,682	144,296
HAASN	CHURCH OF THE ASCENSION	7,409	0	0	0	0	7,409
HACCC	CHRIST'S CHURCH CATHEDRAL	1,354	0	0	0	0	1,354
HAHTR	HOLY TRINITY CHURCH, HAMILTON	0	0	0	0	70	70
HAHTR1	HOLY TRINITY CHURCH, HAMILTON	0	0	0	0	46,191	46,191
HASJO	ST. JOHN THE EVANGELIST	55	110	55	55	13,307	13,582
HASMR	THE CHURCH OF THE NATIVITY	3,628	0	0	0	0	3,628
HASMT	ST. MATTHEW'S HOUSE	-402	0	0	0	0	-402
HASST	ST. STEPHEN ON THE MOUNT	6,131	3,257	3,106	3,142	38,231	53,867
JASPA	ST. PAUL, JARVIS	2,821	0	0	0	0	2,821
K034	Keller Williams Edge Realty	0	0	0	0	73	73
L066	Links for Greener Learning	100	0	0	0	0	100
M208	Moving Seniors Lovingly	193	0	0	0	0	193
MCCTC	CHRIST CHURCH, MCNAB	777	0	0	0	4,550	5,327
MTSPA	ST. PAUL, MOUNT FOREST	794	0	0	0	0	794
NFCTC	CHRIST CHURCH, NIAGARA FALLS	3,188	0	0	0	0	3,188

**THE SYNOD OF THE DIOCESE OF NIAGARA**

**A/R Aged Trial Balance by Document Date**

**Account Type**

**Charges issued to Sept 30 2019**

**Payments received up until Oct 15 2019 applied**

All Parish and Niagara Anglican advertiser Accounts

[9/30/2019]

[2019-10]

Customer No.	Customer Name	Current	31 to 61 Days	62 to 92 Days	93 to 122 Days	Over 122 Days	Total
NFSJO	ST. JOHN THE EVANGELIST, N.F.	3,276	0	0	0	26,784	30,060
NLSMK	ST. MARK, NIAGARA-ON-THE-LAKE	12,265	6,132	6,132	6,132	18,397	49,059
OKEPY	CHURCH OF THE EPIPHANY	3,862	0	0	0	0	3,862
OKINC	CHURCH OF THE INCARNATION	10,013	5,006	5,006	0	0	20,025
OKSCB	ST. CUTHBERT'S, OAKVILLE	10,760	5,322	5,322	5,322	19,987	46,713
OKSSI	ST. SIMON, OAKVILLE	12,635	6,133	6,133	6,133	12,265	43,298
P040	Pollard Windows	215	0	0	0	0	215
PASLK	ST. LUKE, PALERMO	4,851	443	205	205	53,735	59,440
PCSJA	PARISH OF ST. JAMES & ST. BRENDAN, PORT COLBOF	5,251	0	0	0	0	5,251
R011	THE RUSSELL INVESTMENT GROUP	1,000	0	0	0	0	1,000
R012	ROYAL LEPAGE	113	0	0	0	0	113
RKSJO	ST. JOHN, ROCKWOOD	4,247	0	0	0	0	4,247
SCGRC	GRACE CHURCH, ST. CATHARINES	0	74	74	74	17,980	18,202
SCSTM	ST. THOMAS, ST. CATHARINES	8,927	4,463	0	0	0	13,390
SHSPA	ST. PAUL, SHELBURNE	2,357	662	470	415	60,247	64,151
SMSLK	ST. LUKE, SMITHVILLE	1,740	882	865	865	862	5,212
T011	TRN Consulting Services	0	0	0	193	0	193
THSJO	ST. JOHN, THOROLD	4,356	1,413	1,581	1,579	35,596	44,525
WACTC	CHRIST CHURCH, WAINFLEET	783	0	0	0	0	783
WEALS	ALL SAINTS, WELLAND	115	228	113	113	27,759	28,329
WEALS1	ALL SAINTS, WELLAND	0	0	0	0	16,455	16,455
WESDV	ST. DAVID, WELLAND	3,523	0	0	0	0	3,523
WOCTC	CHRIST CHURCH, WOODBURN	504	0	0	0	0	504
YKSJO	ST. JOHN, YORK	0	0	0	0	-71	-71
<b>Account Set Total (NIAG):</b>		<b>223,548</b>	<b>43,748</b>	<b>38,326</b>	<b>31,721</b>	<b>771,187</b>	<b>1,108,530</b>
<b>Report Total:</b>		<b>223,548</b>	<b>43,748</b>	<b>38,326</b>	<b>31,721</b>	<b>1,481,957</b>	<b>1,819,300</b>
		12%	2%	2%	2%	81%	100%

## SEPARATELY INCORPORATED BODIES

### The Anglican Church Ministries Foundation, Niagara

#### Report of the Anglican Church Ministries Foundation, Niagara

The Anglican Church Ministries Foundation, Niagara is an incorporated entity whose objects are as follows:

To receive and maintain a fund or funds and to apply all or part of the principal and income therefrom, from time to time, for charitable purposes, and in particular to assist The Synod of the Diocese of Niagara, in the Anglican Church of Canada, its Bishop and Archbishop:

- (i) to preach, promote and advance the spiritual teaching of the Christian family, and
- (ii) to support and maintain churches and the mission of the Church in order to propagate and express the Christian faith.

Accordingly the Foundation maintains and monitors investments in a number of endowed funds, including:

Education and Training for Leadership in the Church Fund

Outreach in the Name of Christ Fund

The Bishop's Company Endowment

Synod Endowment Fund

McMaster Campus Ministries Endowment Fund

Cathedral Place Endowment Fund

In addition the Foundation holds endowed funds for a number of parishes, as well all parish Rectory funds.

The Foundation held investments of \$20,142,253 at December 31, 2018 (2017 \$20,059,058) as shown on the financial statements included in the Synod Circular documents.

The Foundation is committed to continuing to protect and grow the funds in its mandate.

Respectfully submitted,

James Sweetlove

President

## OTHER REPORTS

### The Diocesan Archivist

Please read diocesan Canon 2.6 on Archives. Do you know what is kept for your parish at the Mills Memorial Library at McMaster University in Hamilton? Let me know if you don't and want a copy.

Do you know where your parish copies (printed or digital) of completed registers for baptism, confirmation, marriage or burial are kept – safely?

Diocesan archives kept at the Cathedral include:

- All Synod Journals from 1875 to present
- All copies of Niagara Anglican from 1975 to present
- All clergy files of deceased or retired clergy
- All parish files now current or closed or amalgamated contain much history for a Parish History
- Some blue prints or drawings of past construction or additions

Copies of Diocesan archive policy of what to keep or not keep – ask for some copies.

- Do you have a parish archivist? Someone knowledgeable about the parish history
- Send me such names – very helpful.
- Bring any archival material to me at the Cathedral – list with 3 copies.

I am very grateful to Sister Marguerite Mae (now Mother Superior of the Community of the Sisters of the Church) for attending the annual Diocesan Archivists' conference in Huron College, London last October 26-27, 2018.

Very interesting reports from all dioceses present or reporting show the way Diocesan archives are done across Canada. Call me for any of these reports (I'll share). Mother Superior Marguerite Mae, who is also archivist of her Community world-wide, also gave very helpful recommendations for the future of archival work in the Diocese of Niagara.

Clergy are asked to PRINT all signatures and then sign so future copies can be read and made.

Many thanks to Murray Rathbone for assisting with Diocesan Archives.

Respectfully submitted,  
The Venerable John Rathbone  
Diocesan Archivist

## The Greening Niagara Committee

### **Sing a new song unto the Lord.**

Caring for creation is an important part of who we are as a faith community, *following the 5<sup>th</sup> Mark of Mission and the Baptismal vow: "to strive to safeguard the integrity of creation and sustain and renew the life of the earth"*

**Goodbye to the Reverend Canon Bill Mous** – with grateful thanks for his vision that enabled Greening Niagara to reach such heights.

**Welcome to Deirdre Pike** – our new Program, Social Justice and Outreach Consultant for the diocese, March 2019.

**Green Parish Accreditation Program:** congratulations to The Church of Our Saviour The Redeemer, Stoney Creek; and the Church of Incarnation, Oakville who both attained their gold accreditations this year. Six parishes now have their Gold Accreditation.

**Supported recycling:** environmental efforts at Synod last year resulted in 90% diversion to Green Bins. Encouraged using local businesses for food.

### **Green Facilitators:**

- Focus this year was on supporting their work in parishes around the diocese.
- Survey sent in June to discover needs, and how to enhance GFs work in their parishes.
- Small groups of Green Facilitators have started to meet, share ideas and collaborate.

**Climate Crisis Response – Inside and Out** – very successful event held September 21<sup>st</sup> at the Cathedral. Attended by 40 people from around the diocese with a heart for environmental justice. Together we prayed, participated in a climate ribbon ritual, and discussed ways that Greening Niagara can better impact effective change in regards to the Climate Crisis.

### **Future Directions:**

- Implement ideas that arose from our event in September. Create a "New Green Song" for our diocese in acknowledgement of the Climate Crisis
- Encourage greater participation in Season of Creation and the Accreditation Process by Parishes. <http://niagaraanglican.ca/green/docs/accreditation/>

### **Thanks to my committee members for their continued inspiration and commitment:**

Michael Edwards, The Rev. Leslie Gerlofs, Norm Newbery, Deirdre Pike, David Savage (new member), Jane Stephen and Anne Young.

Respectfully submitted,

Sue Carson  
Chair

## The Niagara Anglican Publication Board

The purpose of the Niagara Anglican Publication Board (NAPB) is to ensure that our diocesan newspaper, the *Niagara Anglican*, is published in line with the vision, mission, goals and aspirations of the Anglican Diocese of Niagara. Our mandate focuses on *Niagara Anglican* policy, planning and content. The Board also provides oversight and advice on the newspaper's advertisers, advertising rates and financial position, as well as on the diocesan communications strategy pertaining to print material, social media and other web-based media.

In the spirit of Psalm 96, NAPB highlights in the past year have included:

- Reporting on the historic seating of Bishop Susan Bell as the 12<sup>th</sup> diocesan bishop, and first female bishop, in Niagara. [*O sing to the Lord a new song!*]
- Reporting on the process and outcomes of the 144<sup>th</sup> Niagara Synod, held in early November 2018. [*Declare his glory among the nations, his marvellous works among all the peoples!*]
- A special report on three university chaplaincies supported by Niagara Diocese. [*Say among the nations, the Lord reigns!*]
- A special three-part series on evangelism from a parish ministry perspective. [*Sing to the Lord, bless his name; tell of his salvation from day to day.*]
- An interactive dialogue with readers on the relative merits of print and digital versions of the *Niagara Anglican*. [*Then shall all the trees of the wood sing for joy before the Lord...*]

The Board will continue to focus in the coming year on issues that directly affect the ability of the *Niagara Anglican* to remain effective and relevant for Niagara parishes and readers. The focus will include the diocesan communications strategy, the balance in content among news reports, stories, opinion pieces, art and advertising and the growing impact of technology in all aspects of communications.

In closing, we thankfully acknowledge the dedication and hard work of Hollis Hiscock as editor of *Niagara Anglican* and in particular, his contribution to excellence in communication within the diocese over the past eight years.

Respectfully submitted,

Richard Bradley  
Chair, Niagara Anglican Publication Board

## The Diocesan Refugee Sponsorship Initiative

Our Diocese of Niagara is one of approximately 120 Sponsorship Agreement Holder organizations in Canada – organizations with a signed agreement with the Minister of Immigration, Refugees and Citizenship Canada to engage in the ongoing sponsorship to resettle refugees to Canada. Our diocesan refugee sponsorship initiative works with parishes of the Diocese and interested community groups to provide all of the settlement needs for refugees who we are sponsoring to resettle to Canada as newcomers.

In 2019 so far,

- we have submitted paperwork for 7 cases equaling 10 people, and are working on submissions of 4 more cases equalling 26 people before the end of this year.
- we have submitted applications adding dependent children to two applications already in process.
- we have welcomed 30 newcomers to Canadian 2019 representing 12 cases.
- we have seen the completion of 21 cases in the past year, and through the many challenges of resettlement, we are happy to say that they have all been successful.

Over the last year we have definitely seen a slowdown in the interest of sponsorship groups, compared to the surge of 2016 and 2017. With our diocesan Initiative, we have sought to maintain a workable balance of cases, and are pleased with our current caseload, in terms of being able to manage the work. This of course says nothing of the need of refugees in the world for resettlement. The need is greater than ever, and continues to grow. As we watch conflicts erupt all over the world, each new conflict produces more refugees. The current Geneva Convention does not include people displaced through natural disaster or economic disasters – so economic migrants and environmental or climate migrants are not eligible for refugee resettlement.

We continue to respond as we are able. As always, none of our resettlement work would be possible if it were not for the tireless dedication, generous and inspired compassion, time, talent and treasure of our communities that allow us to fulfil this very important ministry in our Diocese, that reaches to the other side of the world.

We continue to urge all parishes of the Diocese of Niagara to consider participating and supporting this ministry of refugee resettlement as a worthy ministry and outreach to some of God's most vulnerable and suffering children in the world. We also remind you that it is never a questions of either or, but both and – support the refugee ministry alongside Reconciliation work, local social justice and outreach work, and every other aspect of ministry. Through God's abundance of Grace, we are privileged to be able to accomplish all of this ministry, together.

Respectfully submitted,

The Reverend Scott McLeod  
Coordinator, Diocesan Refugee Sponsorship Initiative

## The Cathedral Place Property Management Committee

This committee oversees the annual budget for Cathedral Place, develops the short-term and long-range maintenance plans, and provides advice and support to the property manager. The committee is comprised of 12 members; 4 appointed by Cathedral Vestry or Corporation, 4 appointed by Synod Council, and 4 members from the diocesan staff.

So far in 2019, the following major work has been completed:

- retrofitting of the lighting in Myler Hall
- stripping and waxing of the Cathedral floor
- air conditioning repairs and upgrades to the boiler system.

Before the end of the year, we intend to make repairs to one of the stained glass windows. We also plan to replace the lift in the Cathedral to resolve ongoing issues of reliability.

At our next meeting in November, we plan to review the 2020 maintenance budget and short list priority items to cost out and implement throughout the year.

The committee would like to acknowledge the efforts and of our property manager, Derek Smith and thank him for his care and diligence in resolving the many issues that occur throughout the facility.

Respectfully submitted,

Canon Terry Charters  
Chair

## MEMBERS OF SYNOD

The 145<sup>th</sup> Synod of the Diocese of Niagara  
November 8-9, 2019  
(# Indicates No Vote)

Acton  
**St. Alban** (Greater Wellington)  
19 St. Alban's Drive  
519-853-2711  
[stalbandsacton@gmail.com](mailto:stalbandsacton@gmail.com)

**The Reverend Naomi Kabugi**

**Mr. Chris Miller**

Ancaster  
**St. John** (Hamilton-Haldimand)  
272 Wilson Street East  
905-648-2353  
[admin@ancasteranglican.org](mailto:admin@ancasteranglican.org)

**The Reverend Canon Joseph Asselin**

**Ms. Donna Ellis**  
**Ms. Tina Brook**  
**Ms. Maureen Robinson**  
**Ms. Ann Cunningham**  
**Ms. Olivia Elliot**

Arthur  
**Grace Church** (Greater Wellington)  
274 Domville St  
226-991-0109 office  
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